



## CIVIC GRANTS COMMISSION

### MEETING NOTICE

Wednesday May 7, 2025

5:30 p.m.

City Administration Building Committee Room  
2424 15<sup>th</sup> Avenue, South Milwaukee 53172.

1. Call to order/Roll Call.
2. Approval of March 18, 2025 meeting minutes.
3. Presentations by civic grant applicants.
4. Discussion/possible motion to recommend approval of Bucyrus Civic Grant applications.
5. Update on 2024 grant recipient projects.
6. Adjourn.

Posted May 2, 2025

PLEASE NOTE: Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the South Milwaukee City Clerk at 414-762-2222 or write to ADA Coordinator, City Hall, 2424 15<sup>th</sup> Avenue, South Milwaukee Wisconsin 53171. The City of South Milwaukee is TDD equipped and can be accessed by calling 414-765-8060.



## CITY OF SOUTH MILWAUKEE CIVIC GRANTS COMMISSION

### Meeting Minutes

March 18, 2025

#### **1. Call to order.**

The meeting was called to order at 5:01 pm. Members present: Ericka Lang, Melissa Ellis, Aleta Schilling, Ald. David Bartoshevich, and Dave Kieck (arrived 5:05 pm).

#### **2. Approval of May 14, 2024 minutes.**

Ellis moved to approve the minutes, seconded by Schilling. Vote to approve 4-0.

#### **3. Update on 2024 Bucyrus Civic Grant recipient projects.**

Lang reviewed the five approved grants from May 2024. The Friends of Mill Pond returned the grant as the proposed information kiosk at Mill Pond did not receive final approval from Milwaukee County Parks. The Friends of South Milwaukee Library returned unspent funds and the city has not received financial reports of grant expenditures at this time, which are due in June. Grant recipients have through May 31, 2025 to utilize funds for approved projects.

#### **4. Consideration to approve eligible local nonprofit requests to apply for 2025 Bucyrus Civic Grant funding.**

Lang stated the city received twelve Letters of Interest from nonprofits and government agencies, totaling \$121,930. A reminder that \$50,000 is the annual budgeted Bucyrus grant fund total.

Commissioners discussed each submission to determine eligibility.

- Friends of the South Milwaukee Public Library requested \$21,380 for various improvements, to add young adult video equipment, support author visits and book supplies, and improve the library entrance. Overall, there was a consensus that all projects are eligible, needing clarification on author visits.
- Friends of Grant Park requested \$1,000 for operational expenses of the annual art fair, that is not an eligible expense.
- South Milwaukee Fire Department with Warm Up South Milwaukee nonprofit, requested \$20,000 for assisting with implementation of the new Mobility Integrated Healthcare Program in the city. The program is receiving grant funding in 2025 and therefore, not eligible for funds in this grant cycle.
- Growing South Milwaukee requested \$8,000 to construct a storage shed at the community gardens lot. The project is eligible, confirming garden plots may be rented by any community members.
- City of South Milwaukee Celebrations Committee requested \$5,000 for creating a new music series in the downtown. Overall, commissioners agreed aspects of a new event is eligible.

Draft

- Human Concerns requested \$10,000 to hire a professional grant writer to identify and write grants. Professional consultant fees are eligible for services that create, improve, or expand an organization's mission.
- Bucyrus Museum requested \$4,800 for two AED devices in the building. Commissioners agreed the new equipment is eligible, further supported by the facilities large number of users.
- Gearbox Labs requested \$2,500 for offering two STEM workshops with kits. With the information provided, it appears the project may be eligible. The organization will be invited to apply and clarify who may participate and partnership with the school district.
- South Milwaukee Heritage Days Parade requested \$2,250 to create a float and expenses for a band to commemorate Chet Grobschmit, the late and former city mayor. Commissioners agreed the expenses do not meet eligibility criteria and do not have the authority to grant exceptions. All recognize the importance to honor the Grobschmit and recommended the organization reach out to the council for possible other funding through the Bucyrus Foundation Fund balance.
- MARM Farm Education and Conservation Center requested \$30,000 for converting a shipping container into a hydroponic garden and cover a part-time manager. Commissioners noted the South Milwaukee School district is not eligible for funds and agreed the location on school grounds, use by public school students, and direct support of an individual, are several disqualifying items.
- Scouting America requested \$10,000 to increase participation of underserved youth, providing financial support for various scout expenses and hire program aids. Commissioners agreed the financial support is a form of sponsorship and direct wages are both ineligible.
- South Milwaukee Historical Society requested \$7,000 for a document scanner, oversized scanner and specialty storage bins. Commissioners discussed if acid-free storage bins are maintenance or considered an improvement and confirmation of 2024 equipment purchases. It was agreed to have them apply for the grant.

Ellis and Schilling noted 2024 unspent funds could be rolled into 2025 grants.

Lang will contact each organization relaying determinations and inviting nine of the organizations to apply, due April 30th, and present in May at the following civic commission meeting.

**5. Schedule next meeting.**

A meeting is scheduled Wednesday May 7<sup>th</sup> at 5:30 pm to hear presentations of grant applicants and determine awards.

**6. Adjourn.**

Kieck moved to adjourn the meeting at 6:02 pm, seconded by Bartoshevich. Vote 5-0.

Recorded by,

Ericka Lang  
Economic Development Manager

|                                                                                                          |                               | 2024 Returned<br>Unspent Funds | 2024 Expense<br>Report                         |
|----------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------------|------------------------------------------------|
| <b>\$2404.54 unspent</b>                                                                                 |                               |                                |                                                |
| <b>1 Friends of the Library</b>                                                                          |                               |                                |                                                |
| \$2,100 3 tablets for children                                                                           | \$404.54                      |                                | 3/25/25 received                               |
| \$5,700 3 child-sized computer stations                                                                  |                               |                                |                                                |
| <u>\$5,800</u> children furniture for learning lounge                                                    |                               |                                |                                                |
| \$13,600                                                                                                 |                               |                                |                                                |
| <b>2 Historical Society</b>                                                                              |                               |                                |                                                |
| \$600 Dedicated Laptop Computer - HP 17.3" Touch Screen<br>8GB Memory                                    | \$0                           |                                | Received partial<br>documents, Tot             |
| <u>\$400</u> Dedicated Printer - HP Office Pro 8139e Wireless All in<br>One Printer & Ink                |                               |                                | \$1027.21                                      |
| \$1,000                                                                                                  |                               |                                |                                                |
| <b>3 Warm Up South Milwaukee</b>                                                                         |                               |                                |                                                |
| \$9,000 Establish Automated External Defibrillator Distribution                                          |                               |                                |                                                |
| <u>\$2,400</u> Launch Winter Coat Program for Lakeview Elementary                                        |                               |                                |                                                |
| \$11,400                                                                                                 |                               |                                |                                                |
| <b>4 Friends of Mill Pond</b>                                                                            |                               |                                |                                                |
| \$2,000 Educational kiosk                                                                                | \$2,000                       |                                | NA                                             |
| 1/15/2025 informed Milw County did not approve kiosk and funds were<br>returned                          |                               |                                |                                                |
| <b>5 Art Works</b>                                                                                       |                               |                                |                                                |
| \$22,000 Mural at 907 Milwaukee. Artist fees/materials as provided<br>in accepted contract, and lighting | \$0                           |                                | Received partial<br>documents, Tot<br>\$22,000 |
| <hr/>                                                                                                    | <b>Unspent Grant Funds \$</b> | <b>2,404.54</b>                |                                                |
| <b>\$50,000</b>                                                                                          |                               |                                |                                                |

**May 7, 2025 SMKE Bucyrus Civic Commission Schedule and  
Order of Applicant Presentations**

**5:30 City Hall Committee Room, 2424 15th Ave**

| <b>5:30 - 6:00 PM</b>                                                                                                                                        |                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Human Concerns - Debra DeBoer</b>                                                                                                                         |                                                                                                                                                                                  |
| \$10,000                                                                                                                                                     | Hire professional grant writer                                                                                                                                                   |
| <b>Bucyrus Museum - Bob Jeniek</b>                                                                                                                           |                                                                                                                                                                                  |
| \$4,360                                                                                                                                                      | Purchase 2 AED devices. Currently has one east end 1st floor.<br>Insurance advised need 2 more for size of bulding- at west side 1st floor<br>Grand Ballroom and museum entance. |
| <b>Friends of the Library - Sue Hebner, Bethany Meyer</b>                                                                                                    |                                                                                                                                                                                  |
| \$2,200                                                                                                                                                      | Purchase video player & games for young adults/children                                                                                                                          |
| \$6,000                                                                                                                                                      | Childrens author visits. Partner w/ schools to purchase multiple books<br>and author visit fees                                                                                  |
| <u>\$13,180</u>                                                                                                                                              | Improve library entry with mural and bench. \$2184 green wall; \$596<br>bench; \$500 install wall and bench; \$10,000 art installation                                           |
| \$21,380                                                                                                                                                     |                                                                                                                                                                                  |
| <b>6:00 - 7:00 PM</b>                                                                                                                                        |                                                                                                                                                                                  |
| <b>Growing South Milwaukee - Leah Minue</b>                                                                                                                  |                                                                                                                                                                                  |
| \$8,000                                                                                                                                                      | Build storage shed and port with rainwater collection and solar for<br>community gardens at 1308 Milwaukee.                                                                      |
| <b>MARM - Ellen Colby</b>                                                                                                                                    |                                                                                                                                                                                  |
| Convert shipping container into SCUGU- self-contained urban growing unit for sustainable<br>hydroponic farm. For education and donate food to Human Concerns |                                                                                                                                                                                  |
| \$4,000                                                                                                                                                      | Purchase shipping container                                                                                                                                                      |
| \$10,000                                                                                                                                                     | Purchase hydroponic units                                                                                                                                                        |
| \$5,000                                                                                                                                                      | Purchase/install solar panels                                                                                                                                                    |
| \$3,500                                                                                                                                                      | Purchase/install rainwater system                                                                                                                                                |
| \$2,500                                                                                                                                                      | Purchase classroom equipment                                                                                                                                                     |
| <u>\$2,000</u>                                                                                                                                               | Miscellaneous supplies                                                                                                                                                           |
| \$27,000                                                                                                                                                     |                                                                                                                                                                                  |
| * <u>\$25,000 request</u>                                                                                                                                    |                                                                                                                                                                                  |
| <b>SM Historical Society - Richard Thinnes</b>                                                                                                               |                                                                                                                                                                                  |
| \$650                                                                                                                                                        | Replace printer/scanner for faster scanning                                                                                                                                      |
| \$3,850                                                                                                                                                      | Purchase flatbed scanner for oversized photos/documents 12"x17"                                                                                                                  |
| \$2,500                                                                                                                                                      | Purchase acid-free horizontal 5-drawer storage for large files                                                                                                                   |
| \$7,000                                                                                                                                                      |                                                                                                                                                                                  |
| <b>Celebrations Committee - Ryan Greco</b>                                                                                                                   |                                                                                                                                                                                  |
| New music event "South Milwaukee Jazz & Gospel Fest" at Bucyrus Commons                                                                                      |                                                                                                                                                                                  |
| \$2,000                                                                                                                                                      | Advertising and marketing                                                                                                                                                        |
| \$2,500                                                                                                                                                      | Contracted management services and consulting                                                                                                                                    |
| <u>\$500</u>                                                                                                                                                 | Additional services or equipment                                                                                                                                                 |
| \$5,000                                                                                                                                                      |                                                                                                                                                                                  |

**Total      \$74,740**

## **BUCYRUS CIVIC GRANT ELIGIBILITY REQUIREMENTS**

In order to be eligible, an applicant organization must be classified as a 501(c)(3) (operating one or more years) by the Internal Revenue Service or be a local government agency. Applicant organizations must operate within or directly serve the City of South Milwaukee and funds must be used for the benefit of the community.

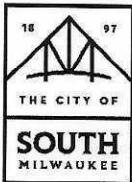
### **Eligible Grant Items**

- a) Existing program improvements or program expansion to reach a unique audience.
- b) New innovative programs that address an unmet community need.
- c) New fixed assets to improve organizations capacity to serve the community with consideration given to other system improvements.
- d) Capacity building efforts that benefit existing nonprofit organizations.
- e) Vibrant art and cultural amenities and other activities that offer experiences for residents and visitors.
- f) Programs that encourage collaborative partnerships that employ comprehensive strategies to strengthen community systems.
- g) Programs that empower individuals or groups of people with the skills they need to effect change.
- h) Organization's planning needs related directly to how they might achieve their mission through strategic planning, merger conversations, and similar efforts.
- i) Community initiatives that advance solutions to community's greatest challenges using innovative strategies and a collaborative spirit
- j) New projects that sustain a healthy local community and provide opportunities for outdoor entertainment and recreation.

### **Ineligible Grant Items**

Grants will not be considered for:

- a) Organizations which discriminate on the basis of age, gender, ethnicity, sexual orientation, national origin, religious affiliation, or presence of a disability.
- b) Organizations whose primary purpose is to influence legislation or to participate in a political campaign.
- c) Faith-based organizations that do not serve persons outside of their membership, include proselytizing in programs, or condition receipt of services on belief in a particular faith.
- d) Sport organizations or booster clubs' that are part of the School District
- e) South Milwaukee School District (Has dedicated annual Bucyrus Foundation funding)
- f) Direct support of individuals
- g) General fund drives
- h) Building or capital campaigns
- i) General operating expenses
- j) Preschools, day care centers, nursing homes, etc.
- k) Tickets, raffles, golf outings or sponsorships
- l) Conduit organizations
- m) Organizations with an "active" grant.
- n) Projects that have been completed



## City of South Milwaukee Application for Bucyrus Civic Grant

### SECTION 1: Organization Information

|                                                                                |                                   |                                             |
|--------------------------------------------------------------------------------|-----------------------------------|---------------------------------------------|
| Nonprofit/Organization Name<br><i>South Milwaukee Human Concerns, Inc.</i>     |                                   | Tax Exempt #<br><i>009-0000457666-04</i>    |
| Name of Organization Director/President<br><i>Debra DeBoer / George Becker</i> |                                   | IRS Letter Date<br><i>June 5, 1973</i>      |
| Contact Name:<br><i>Debra DeBoer</i>                                           | Contact Title:<br><i>Director</i> |                                             |
| Mailing Address<br><i>1029 Milwaukee Ave.</i>                                  |                                   | City/State/Zip<br><i>So Milw., WI 53172</i> |
| Email Address(es)<br><i>debrahcsomilw@gmail.com</i>                            |                                   | Phone #(s)<br><i>414-764-5340</i>           |

### SECTION 2: Financial Information

|                                                                    |                                                                             |
|--------------------------------------------------------------------|-----------------------------------------------------------------------------|
| Current Year Budget of Organization<br><i>174,000</i>              | Existing major funding sources by %:<br><i>Donations 70%<br/>Grants 30%</i> |
| Program/Project/Improvement Summary Title:<br><i>Grant writing</i> | Request amount:<br><i>\$10,000</i>                                          |

### SECTION 3: Project Information

The following questions require typed answers, provided separately and numbered accordingly. Limit responses to no more than 5 pages.

If there is more than one project or item, provide separate answers for Questions 3 - 5

1. In one paragraph, summarize organization history and mission
2. Summary of organization's recent activities
3. Project:
  - a. Itemized estimated expenses
  - b. Description of each program/project. If equipment, IT, or supplies, describe how improves operations.
  - c. What is the need for and significance of this project and who will be served?
  - d. What will be the key methods and activities to operate/implement this project?
4. How will the money be used?
5. When will the project start and finish?

### Additional Submittals Required

- Statement of Revenue and Expense for your most recently completed fiscal year
- Total organizational budget for current fiscal year

|                                            |                          |
|--------------------------------------------|--------------------------|
| Applicant Signature<br><i>Debra DeBoer</i> | Date<br><i>4-29-2025</i> |
|--------------------------------------------|--------------------------|

Submit application and required documents to: [elang@smwi.org](mailto:elang@smwi.org) with Subject labeled *Civic Grant Application*

Or Provide to: City of South Milwaukee, Attn: Economic Development  
2424 15<sup>th</sup> Avenue, South Milwaukee, WI 53172



P.O. Box 314  
1029 Milwaukee Avenue  
South Milwaukee, WI 53172  
414-764-5340

April 29, 2025

1. South Milwaukee Human Concerns started as a very modest food pantry in early 1973 and become a non-profit 501c3 on June 5, 1973. It originated in the basement of the former St. John's church on Marquette Ave. It then moved to two separate locations on Milwaukee Ave. until its present location in 1998. Our mission statement: South Milwaukee Human Concerns, Inc. is a non-profit 501c3 organization receiving no taxpayer funds that delivers critical help and hope to need-based residents through emergency food, clothing and other essential services.
2. SMHC has provided over 11,400 individuals in 2024 with food and/or clothing. We also have a stock box program for the seniors and a diaper/formula program for our clients along with any referrals that we can make for them.
3. Project: Grant writer
  - a. estimated expenses, grant writers either get paid by the grant, hourly or the length and/or amount of the grant. We would spend the entire grant amount on the grant writer.
  - b. depending on the grant allocation, it would help with new and/or existing programs and operations.
  - c. The need keeps growing in our community with food prices rising and companies downsizing. All funding we receive stays in our community and will help ensure our pantry's longevity.

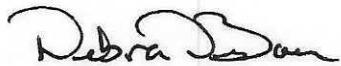
d. Our key methods would be to find the most effective and efficient freelance/writer to help us secure funding for our pantry.

4. Strictly for a grant writer.

5. Start-Finish: as soon as possible.

Thank you so much for your continuing support, we greatly appreciate it!

Very Truly yours,



Debra DeBoer  
Executive Director  
So. Milwaukee Human Concerns, Inc.  
414-764-5340  
[debrahcsomilw@gmail.com](mailto:debrahcsomilw@gmail.com)  
[smhumanconcerns.org](http://smhumanconcerns.org)

South Milwaukee Human Concerns, Inc.

|     | <b>Donations/Contributions</b>      | <b>2024 Actual</b> |
|-----|-------------------------------------|--------------------|
| 301 | Associations                        | 9,370.00           |
| 302 | Businesses                          | 1,635.26           |
| 303 | Congregations                       | 6,042.51           |
| 304 | Grant Writer                        |                    |
| 305 | United Way                          | 1,634.44           |
| 306 | Grants                              | 58,911.98          |
| 307 | PPP Relief Comp pay                 |                    |
| 308 | Individual                          | 38,327.22          |
| 309 | Memorials                           | 8,435.00           |
| 310 | Tax Refunds/Rebates                 | 3,274.05           |
| 311 | Assorted Cash                       | 25,740.17          |
| 312 | Market Sales                        | 6,925.00           |
| 313 | 50th Celebration                    |                    |
| 314 | Network for Good                    | 2,300.41           |
| 315 | Etsy                                | 1,984.04           |
| 316 | Paypal                              | 7,251.53           |
|     | <b>Total Revenue</b>                | <b>171,831.61</b>  |
|     | <b>Expenses</b>                     |                    |
| 400 | Food                                | 9,831.13           |
| 401 | Director Salary/Stimulus            | 73,290.16          |
| 402 | Boiler/Heaters                      |                    |
| 403 | Security Camera's                   | 769.95             |
| 404 | ADP Payroll Service                 | 980.94             |
| 405 | Neighborhood Guide                  | 249.49             |
| 406 | Insurance-building, Taxes, Licenses | 3,637.72           |
| 407 | Utilities                           | 16,901.61          |
| 408 | Office Supplies & Printing          | 1,040.96           |
| 409 | Vehicle/insurance/gas/regist.       | 3,178.27           |
| 410 | Worker's Comp Inc.                  | 2,027.34           |
| 411 | FICA                                | 7,689.21           |
| 412 | Director Seminars                   |                    |
| 413 | Volunteer Appreciation              | 746.58             |
| 414 | Newsletter Print/Postage            | 2,100.00           |
| 415 | Ford Transit 2016-sold 2021         |                    |
| 416 | Signage                             | 2,014.00           |
| 417 | Fire Alarm/Testing                  | 1,449.99           |
| 418 | Building Expenses                   | 1,947.61           |
| 419 | Farmers Market + license            | 3,208.51           |
|     | Start up money for market           | 250.00             |
| 420 | Freezer/Refrig Maintenance          | 3,090.00           |
| 421 | 3-door freezer                      |                    |
| 422 | Postage, PO Box & Misc              | 1,079.43           |

South Milwaukee Human Concerns, Inc.

|                 | <b>Donations/Contributions</b>      | <b>2025 Budget</b> |
|-----------------|-------------------------------------|--------------------|
| 301             | Associations                        | 10,000.00          |
| 302             | Businesses                          | 4,500.00           |
| 303             | Congregations                       | 6,000.00           |
| 304             | Grant Writer                        |                    |
| 305             | United Way                          | 3,000.00           |
| 306             | Grants                              | 70,000.00          |
| 307             | PPP Relief Comp pay                 |                    |
| 308             | Individual                          | 45,000.00          |
| 309             | Memorials                           | 10,000.00          |
| 310             | Tax Refunds/Rebates                 |                    |
| 311             | Assorted Cash                       | 10,000.00          |
| 312             | Market Sales                        | 6,000.00           |
| 313             | 50th Celebration                    |                    |
| 314             | Network for Good                    | 1,000.00           |
| 315             | Etsy                                | 1,500.00           |
| 316             | Paypal                              | 7,500.00           |
|                 | <b>Total</b>                        | <b>174,500.00</b>  |
| <b>Expenses</b> |                                     |                    |
| 400             | Food                                | 10,000.00          |
| 401             | Director Salary/Stimulus            | 76,000.00          |
| 402             | Boiler/Heaters                      | 750.00             |
| 403             | Security Camera's                   |                    |
| 404             | ADP Payroll Service                 | 1,000.00           |
| 405             | Neighborhood Guide                  | 275.00             |
| 406             | Insurance-building, Taxes, Licenses | 4,000.00           |
| 407             | Utilities                           | 16,000.00          |
| 408             | Office Supplies & Printing          | 1,200.00           |
| 409             | Vehicle/insurance/gas/regist.       | 3,500.00           |
| 410             | Worker's Comp Inc.                  | 2,300.00           |
| 411             | FICA                                | 7,800.00           |
| 412             | Director Seminars                   |                    |
| 413             | Volunteer Appreciation              | 1,000.00           |
| 414             | Newsletter Print/Postage            | 2,500.00           |
| 415             | Ford Transit 2016                   |                    |
| 416             | Signage                             |                    |
| 417             | Fire Alarm/Testing                  | 200.00             |
| 418             | Building Expenses                   | 3,000.00           |
| 419             | Farmers Market + license            | 3,500.00           |
|                 | Start up money for market           | 250.00             |
| 420             | Freezer/Refrig Maintenance          | 3,500.00           |
| 421             | 3-door freezer                      |                    |
| 422             | Postage, PO Box & Misc              | 1,500.00           |



## City of South Milwaukee Application for Bucyrus Civic Grant

### SECTION 1: Organization Information

|                                                                      |                                                                    |
|----------------------------------------------------------------------|--------------------------------------------------------------------|
| Nonprofit/Organization Name<br>South Milwaukee Industrial Museum LLC | Tax Exempt #<br>82-2055656                                         |
| Name of Organization Director/President<br>Robert Jelinek            | IRS Letter Date<br>03-19-2019                                      |
| Contact Name:<br>Robert Jelinek                                      | Contact Title:<br>Board Chairman / Director                        |
| Mailing Address<br>1919 12 <sup>th</sup> Avenue                      | City/State/Zip<br>South Milwaukee, WI 53172                        |
| Email Address(es)<br>jelbo@aol.com                                   | Phone #(s)<br>414-671-3850 (museum)<br>262-902-5235 (Jelinek cell) |
| bucyrusmuseum@gmail.com                                              |                                                                    |

### SECTION 2: Financial Information

|                                             |                                                                                                                     |
|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Current Year Budget of Organization<br>2025 | Existing major funding sources by %:<br>Donations- 44%, Private Events 29%, Merch Sales 13%, Admission 7%, other 7% |
|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------|

|                                                                                   |                               |
|-----------------------------------------------------------------------------------|-------------------------------|
| Program/Project/Improvement Summary Title:<br>Bucyrus Club improved patron safety | Request amount:<br>\$4,360.00 |
|-----------------------------------------------------------------------------------|-------------------------------|

### SECTION 3: Project Information

The following questions require typed answers, provided separately and numbered accordingly. Limit responses to no more than 5 pages.

**If there is more than one project or item, provide separate answers for Questions 3 - 5**

1. In one paragraph, summarize organization history and mission
2. Summary of organization's recent activities
3. Project:
  - a. Itemized estimated expenses
  - b. Description of each program/project. If equipment, IT, or supplies, describe how improves operations.
  - c. What is the need for and significance of this project and who will be served?
  - d. What will be the key methods and activities to operate/implement this project?
4. How will the money be used?
5. When will the project start and finish?

#### Additional Submittals Required

- Statement of Revenue and Expense for your most recently completed fiscal year
- Total organizational budget for current fiscal year

Applicant Signature

Date

Submit application and required documents to: [elang@smwi.org](mailto:elang@smwi.org) with Subject labeled Civic Grant Application

Or Provide to: City of South Milwaukee, Attn: Economic Development  
2424 15<sup>th</sup> Avenue, South Milwaukee, WI 53172

## **South Milwaukee Bucyrus Civic Grant Application**

### **Section 3 of Application**

#### **Question 1. In one paragraph, summarize organization history and mission**

The South Milwaukee Industrial Museum LLC was formed in 2016 as a not-for-profit institution dedicated to the preservation and public display the historical archives and artifacts of Bucyrus International, Inc. and of all predecessors and merged companies. Our mission is to provide public access to our displays and company history. Our archives are available to students, engineers, historians, or other interested parties who are researching the development of the engineering innovations, automation, business cycles, and the technology integration in the machines and products the company produced from 1880-2011. Our Board, Advisors, and docent group actively seek opportunities to give back to the community.

#### **Question 2. Summary of organization's recent activities**

- Provided the South Milwaukee Library with educational lobby display in January of 2024 and 2025.
- Commissioned a new display case to house artifacts and history of the USW local 1343 Steelworkers Union who have represented workers in South Milwaukee since 1937.
- Donated two porcelain/enamel BUCYRUS signs to the South Milwaukee School District for use at Bucyrus Stadium.
- Coordinated the painting of a large gear through Caterpillar in South Milwaukee Rocket red and black for display at the entrance to Bucyrus Commons.
- Donated our excess racking and crowd control stands to South Milwaukee Human Concerns.
- Hosted the South Milwaukee Public Library 's Children's Reading Event in July 2024 and are scheduled to do it again in July 2025. Each child is provided a small toy, coloring book, crayons, healthy snack, and stickers courtesy of the museum.
- Museum board members, advisors, and docents are hosting the SM Community Meal being held on July 17, 2025.
- Continue to dedicated space in our gift shop to support the South Milwaukee Historical Society at no charge, selling their items as pass throughs.
- Sponsored SM Little League teams in 2023, 2024, and 2025

**Question 3. Project:**

a. Itemized estimated expenses

Total cost and grant money being requested for both units if purchased through the SMFD program is \$ 4,360.00

b. Description of each program/project. If equipment, IT, or supplies, describe how improves operations.

The equipment will be two (2) Zoll AED Plus Complete combination units including an AED, batteries, first aid prep kit, metal wall mounting case, alarm, overhead signage, and instructions necessary to install and operate the unit.

c. What is the need for and significance of this project and who will be served?

The Bucyrus Museum and Bucyrus Club are hosts to more than 15,000 guests each year for various co-booked events, including but not limited to Great Lakes Cruise Line visitors, weddings, corporate events, civic events, funeral luncheons, etc. In addition to events, we each receive daily visits from restaurant and museum patrons.

The building currently has one AED located on the east end of the first floor. We were advised by our insurance advisor that the building size warrants two possible additional units, one for the west end of the first-floor side (Grand Ballroom) and one in the main entry area of the museum on the second floor.

The patrons of the Bucyrus Museum and Bucyrus Club would benefit from the additional proximity of an AED by decreasing the reaction time to address a medical emergency situation where minutes are critical for life saving measures to begin. We will be asking to purchase them through the South Milwaukee Fire Department who has a cost agreement with their service provider. AED training to Bucyrus Museum docents and Bucyrus Club staff will also be provided by SMFD. Installation would be at the expense of the Bucyrus Museum.

d. What will be the key methods and activities to operate/implement this project?

We will order the units and will coordinate the installation of the alarmed boxes on the first and second floor using skilled labor from our Bucyrus Museum advisors / docent group who have experience in assembly, remodeling, and construction.

**Question 4. How will the money be used?**

100% of the \$4,360.00 in grant funds will be used to purchase the two (2) Zoll AED Complete units. Any additional costs for the units, shipping, or hardware and materials necessary to install them will be to the Bucyrus Museum's account.

**Question 5. When will the project start and finish?**

Once the grant money is received, the units will be ordered. We anticipate that the units will arrive and be installed within 90 day of receiving the funds.

**SOUTH MILWAUKEE INDUSTRIAL MUSEUM LLC**  
**2025 BUDGET**

|                                |                               | <b>TOTAL</b>        |
|--------------------------------|-------------------------------|---------------------|
| <b>Income</b>                  |                               |                     |
| 301                            | Donations                     | \$ 25,000.00        |
| 303                            | Admissions                    | \$ 3,000.00         |
| 304                            | Store Sales                   | \$ 6,800.00         |
| 305                            | Private Events                | \$ 16,750.00        |
| 306                            | Misc                          | \$ 4,000.00         |
| <b>Total Income</b>            |                               | <b>\$ 55,550.00</b> |
| <b>Occupancy Expenses</b>      |                               |                     |
| 503                            | Artifacts Purchases           | \$ 5,500.00         |
| 504                            | BE Oldtimers Support          | \$ 5,000.00         |
| 505                            | Museum Displays               | \$ 3,200.00         |
| 534                            | Advertising                   | \$ 400.00           |
| 520                            | Lease Expense                 | \$ 6,000.00         |
| 526                            | Utilities / Snow/ Alarm / etc | \$ 48,000.00        |
| 529                            | Telephone                     | \$ 700.00           |
| 530                            | Repairs & Maintenance         | \$ 6,000.00         |
| 532                            | Building Maintenance          | \$ 3,200.00         |
| 535                            | Insurance                     | \$ 9,450.00         |
| <b>Total Occupancy Expense</b> |                               | <b>\$ 87,450.00</b> |
| <b>Operation Expenses</b>      |                               |                     |
| 509                            | Contractors                   | \$ 2,800.00         |
| 510                            | Operating Supplies            | \$ 150.00           |
| 548                            | Licenses & Permits            | \$ 15.00            |
| 566                            | Office Supplies               | \$ 1,000.00         |
| 580                            | Dues & Subscriptions          | \$ 400.00           |
| 586                            | Website Fees                  | \$ 350.00           |
| <b>Total Operation Expense</b> |                               | <b>\$ 4,715.00</b>  |
| <b>TOTAL EXPENSES</b>          |                               | <b>\$ 92,165.00</b> |

**SOUTH MILWAUKEE INDUSTRIAL MUSEUM LLC**

Profit and Loss

January - December 2024

|                                |                               | <b>TOTAL</b>          |
|--------------------------------|-------------------------------|-----------------------|
| <b>Income</b>                  |                               |                       |
| 301                            | Donations                     | \$ 23,182.00          |
| 303                            | Admissions                    | \$ 3,248.00           |
| 304                            | Store Sales                   | \$ 6,736.00           |
| 305                            | Private Events                | \$ 15,540.00          |
| 306                            | Misc                          | \$ 3,160.00           |
| <b>Total Income</b>            |                               | <b>\$ 51,866.00</b>   |
| <b>Occupancy Expenses</b>      |                               |                       |
| 503                            | Artifacts Purchases           | \$ 5,893.00           |
| 504                            | BE Oldtimers Support          | \$ 6,263.00           |
| 505                            | Museum Displays               | \$ 2,986.00           |
| 534                            | Advertising                   | \$ 399.00             |
| 520                            | Lease Expense                 | \$ 6,000.00           |
| 526                            | Utilities / Snow/ Alarm / etc | \$ 46,368.00          |
| 529                            | Telephone                     | \$ 667.00             |
| 530                            | Repairs & Maintenance         | \$ 18,091.00          |
| 532                            | Building Maintenance          | \$ 2,664.00           |
| 535                            | Insurance                     | \$ 8,606.00           |
| <b>Total Occupancy Expense</b> |                               | <b>\$ 97,937.00</b>   |
| <b>Operation Expenses</b>      |                               |                       |
| 509                            | Contractors                   | \$ 1,152.00           |
| 510                            | Operating Supplies            | \$ 13.00              |
| 548                            | Licenses & Permits            | \$ 15.00              |
| 566                            | Office Supplies               | \$ 224.00             |
| 580                            | Dues & Subscriptions          | \$ 327.00             |
| 586                            | Website Fees                  | \$ 263.00             |
| <b>Total Operation Expense</b> |                               | <b>\$ 1,994.00</b>    |
| <b>TOTAL EXPENSES</b>          |                               | <b>\$ 99,931.00</b>   |
| Total Income                   |                               | \$ 51,866.00          |
| Total Expense                  |                               | \$ 99,931.00          |
| <b>Net Profit (Loss)</b>       |                               | <b>\$ (48,065.00)</b> |



## City of South Milwaukee Application for Bucyrus Civic Grant

### SECTION 1 Organization Information

**Nonprofit Name:** Friends of the South Milwaukee Library, Inc.

**Tax Exempt #:** EIN 83-2805094

**Name of Executive Officer/Contact Name:** Sue Hebner

**IRS Letter Date:** March 1, 2019

**Mailing Address:** 1907 10th Avenue, South Milwaukee, WI 53172

**Title:** President

**Email:** suehebner@gmail.com

**Phone:** 937-390-3306

### SECTION 2 Financial Information

**Current Budget Year:** 2025

**Existing major funding sources by %:** In 2024, 49% of income came from a one-time grant from New York Life Insurance Company, thanks to a Friends member. The remainder came from two book sales (19%), donations (14%), the book nook area in the library (11%), Cousins fundraisers (6%) and bake sales (2%). Please note the 2024 Bucyrus Grant of \$13,192.46 is not included in these numbers.

**I. Project Title:** Video Games and Players for Children and Young Adults

**Amount of Request:** \$2,200

**II. Project Title:** Children's Author Visit

**Amount of Request:** \$6,000

**I. Project Title:** Beautify Library Entrance

**Amount of Request:** \$13,180

### SECTION 3 Project Information

#### 1. Organization history and mission

Interested people formed Friends of the South Milwaukee Library as a non-profit in 2019. Its mission was to advance and encourage use of the library and raise resources to meet the library's needs. Knowing the library receives no funding from the city for programming, the Friends began by selling books discarded by the library and donated by patrons to fund a summer reading program for children. Programs for teens and adults were quickly added. As funding was cut, the library became more dependent on its Friends to support all programming. The Friends is committed to raising and donating at least \$4,000 a year to the South Milwaukee Public Library for its programs. The Friends share the library's vision to become a community anchor with outreach programs, space to socialize, training and enrichment opportunities for all ages.

#### 2. Recent activities

- Raised funds for younger children to use ipads for learning and better furniture and fixtures, including child-size computer desks, comfortable lounge furniture and chargers.
- Funded materials, prizes and programming for 81 library programs, including the Summer Reading Program, that attracted 1,095 attendees in 2024.
- Hosted the third annual Black History music celebration (2025), with help from All American Talent. The event featured eight black musicians from the Wisconsin Blues Hall of Fame and attracted over 100 attendees!
- Added a free Adult Barre exercise class in 2024 after the success of the free Baby and Barre class in 2023.

## Project I: Add Video Games and Players for Children and Young Adults.

### 3a. Itemized Estimated Expenses

|                                                   |               |
|---------------------------------------------------|---------------|
| 2 Nintendo Switch game players .....              | \$560         |
| 2 Nintendo Switch Anti Theft Security Cases ..... | \$200         |
| Controllers for Nintendo Switch .....             | \$90          |
| Assortment of Nintendo Switch games .....         | <u>\$1350</u> |
| Total .....                                       | \$2200        |

### 3b. Description of Project

- Purchase and install Nintendo Switch game players to be used only in the library.
- Purchase and maintain a library of Switch games that appeal to various ages, from Mario Kart for younger kids to Super Smash Bros for teens and adults.

### 3c. Need, Significance and Population Served

- South Milwaukee Public Library has no video games or game players. The staff is receiving a growing number of requests for video games from young adults, teens, parents and some older users. The grant would allow us to add this new resource to the library.
- Video games can improve cognitive skills, enhance problem-solving, and promote better hand-eye coordination. They can foster social skills, teamwork, and creativity, while also providing a fun and engaging way to learn and reduce stress.
- Offering video games will attract new patrons and better engage existing ones.
- The library can use the Switch to host gaming events, clubs, and tournaments.
- This project would serve all ages while focusing on children and young adults.

### 3d. Key Methods and Activities to Implement/Operate Project

- Similar to our existing Discovery Passes, Switch games may be checked out for a limited time.
- One Switch game console would be permanently mounted in the computer lab to reduce the chance of theft. The second one will be kept mobile, for library staff to use for programs.

## 4. Project Start and Finish Dates

- We estimate the project will be started as soon as funds are received and should be complete and ready to use in two months after researching, receiving, accessioning the items into the library's collection, and mounting them.

## Project II: Host a Visit from a Popular Children's Author.

### 3a. Itemized Estimated Expenses

|                                                               |                |
|---------------------------------------------------------------|----------------|
| Honorarium for author visit .....                             | \$2,400        |
| Travel expenses from Philadelphia International Airport ..... | \$375          |
| Hotel and meals (2 days) .....                                | \$400          |
| Purchase books for students .....                             | <u>\$3,175</u> |
| Total.....                                                    | \$6,000        |

### 3b. Description of Project

- Based on conversations with the South Milwaukee Public Library Children's Librarian and Joanne Sobolik, SDSM K-8 Library Media Specialist, as well as the affordability of the author, we have tentatively selected Jordan Sonnenblick. Jordan, a former middle school teacher, has received multiple recognitions for his books. He will make three 45-minute assembly presentations for several hundred students at a time and/or one-hour writing workshops for up to 50 students. Each interactive and entertaining presentation or workshop would be specially tailored to that audience. Jordan will eat with a select group of 12-20 students for an informal 30-minute lunch. The exact date for the author visit, hopefully, in November or early in 2026, will be based on his availability.

### 3c. Need, Significance and Population Served

- Reading, writing and problem-solving are basic skills every student needs to be successful. This event offers a unique opportunity to reach students and inspire learning.
- This project would focus on middle school children in South Milwaukee. This age group was selected because it is typically a hard-to-reach audience for libraries, and, thus, underserved population.
- \* The author visit would benefit middle school students, their families and South Milwaukee middle school teachers by adding exciting, learning opportunities for students and curriculum assistance for teachers.

### 3d. Key Methods and Activities to Implement/Operate Project

- Invite public, private and home-schooled students in South Milwaukee to meet the author at the South Milwaukee PAC on a school day.
- Work with the author and South Milwaukee's public, private and home-schooled teachers to develop various reading and writing activities that use the author's book to build skills.
- Purchase multiple copies of the book, prior to the visit, for students to read so they can capitalize on all aspects of the author's visit. The South Milwaukee Public Library would loan copies of the selected book to teachers for three weeks prior to the author visit. Each household in South Milwaukee with a middle school-age child who is home-schooled or attends a private school and plans to participate in the author visit will receive a free book. The remainder of the books will be given to public school students.
- Sponsor a day of author presentations and workshops for South Milwaukee students.

### 4. Project Start and Finish Dates

- The date for the author visit will be requested as soon as funds are awarded. We are identifying interested teachers and will start work with them to identify the most effective reading and writing activities for their students. The author would make a day-long visit in November of 2025 or early in 2026 depending on his schedule and the teachers' preferences.

## Project III: Beautify Library Entrance.

### 3a. Itemized Estimated Expenses

|                                                         |                 |
|---------------------------------------------------------|-----------------|
| Artificial green wall .....                             | \$2,184         |
| 6' red powder-coated metal bench with shipping .....    | \$496           |
| Installation of green wall and anchoring of bench ..... | \$500           |
| Art installation .....                                  | <u>\$10,000</u> |
| Total.....                                              | \$13,180        |

### 3b. Description of Project

- Expand green space and offset the vast expanse of concrete by adding commercial-grade, maintenance-free artificial greenery that is UV- and fire-resistant to the low north wall next to the main entrance.
- Add seating and interest near the library entrance by installing a colorful bench on top of the drainage stones against the building. A commercial-grade, heavy-gauge perforated metal bench with a high-gloss Rocket red thermoplastic coating will offer a surface that stays cool to the touch for comfortable seating even in the sun. The thermoplastic coating resists fading, mold and vandalism, and will ensure maintenance-free durability through years of high-traffic usage. Mounting tabs allow anchoring to the ground for stability and security.
- Create a fun, colorful art installation appropriate for a library. We want to work with an area artist(s) to develop an eye-catching piece of art to brighten the library entrance and appeal to library users.
- All items can be moved to a new location, if needed.

### 3c. Need, Significance and Population Served

- Beautification offers numerous advantages, including creating a sense of welcome and belonging, encouraging civic engagement, boosting property values, and strengthening community bonds.
- This project would serve all ages by enhancing the overall quality of life for residents and encouraging increased use of a community resource.

### 3d. Key Methods and Activities to Implement/Operate Project

- Identify local artists, consult with selected artists and ask for design ideas, timeline and costs of the art installation.
- Ask for community feedback on the designs and select a final design.
- Consult with an expert to design a natural-looking green wall that will work best within the constraints of the library's space.
- Select and order the bench.
- Install the bench, green wall, and art installation.

### 4. Project Start and Finish Dates

- We estimate the project will be started as soon as funds are received and should be complete in ten months after researching and selecting an artist and proving the artist time to create the installation.

# 2024 Income Statement

## REVENUE

|                                                                                                                                         |             |
|-----------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Bucyrus Civic Grant.....                                                                                                                | \$13,192.46 |
| New York Life Insurance Company.....                                                                                                    | \$7,533.00  |
| (A one-time grant through one of our Friends of South Milwaukee Library members)                                                        |             |
| Book/Bake Sales .....                                                                                                                   | \$3175.70   |
| (Includes annual May and November book/bake sales, pop-up book sales for Black History event and poetry event, and election bake sales) |             |
| Donations.....                                                                                                                          | \$2,184.00  |
| (Includes Black Baud Fund, memorial donation and anonymous donor)                                                                       |             |
| Book Nook Sales .....                                                                                                                   | \$1,680.36  |
| Cousins Subs Fundraising Events. ....                                                                                                   | \$863.58    |
| Friends Memberships. ....                                                                                                               | \$45.00     |
| Total Revenue.....                                                                                                                      | \$28,674.10 |

## EXPENSES

|                                                       |             |
|-------------------------------------------------------|-------------|
| 2024 Donation to South Milwaukee Public Library. .... | \$7,000.00  |
| Learning Lounge for Children.....                     | \$6,964.83  |
| Child-sized Computer Stations.....                    | \$4,865.67  |
| Child-friendly Tablets.....                           | \$1,361.96  |
| 2025 Donation to South Milwaukee Public Library ..... | \$4,000.00* |
| Barre Classes.....                                    | \$950.00    |
| Black History Music Event.....                        | \$350.00    |
| Tote Bags for Resale (25).....                        | \$196.45    |
| Annual Wisconsin Filing Fee.....                      | \$25.00     |
| Wisconsin Raffle License.....                         | \$25.00     |
| Total Expenses. ....                                  | \$25,738.91 |

\* Check written December 2024 and cashed in 2025.

## 2025 Budget

### REVENUE

|                         |            |
|-------------------------|------------|
| Book Nook Sales.....    | \$3,000.00 |
| Book/Bake Sales.....    | \$3,500.00 |
| Donations.....          | \$1,000.00 |
| Fundraising Events..... | \$1,000.00 |
| Membership Fees.....    | \$200.00   |
| Total Revenue.....      | \$8,900.00 |

### EXPENSES

|                                                         |            |
|---------------------------------------------------------|------------|
| Annual Donation to South Milwaukee Public Library. .... | \$4,000.00 |
| Annual Wisconsin Filing Fee.....                        | \$25.00    |
| Annual Wisconsin Raffle License.....                    | \$25.00    |
| Black History Music Event.....                          | \$350.00   |
| Set Aside for 2026 Annual Donation.....                 | \$4,000.00 |
| Contingency.....                                        | \$500.00   |
| Total Expenses.....                                     | \$8,900.00 |



## City of South Milwaukee Application for Bucyrus Civic Grant

### SECTION 1: Organization Information

|                                                               |                                    |                                          |
|---------------------------------------------------------------|------------------------------------|------------------------------------------|
| Nonprofit/Organization Name<br><b>Growing South Milwaukee</b> |                                    | Tax Exempt #<br><b>47-5090918</b>        |
| Name of Organization Director/President<br><b>Leah Minue</b>  |                                    | IRS Letter Date<br><b>March 7, 2016</b>  |
| Contact Name:<br><b>Leah Minue</b>                            | Contact Title:<br><b>President</b> |                                          |
| Mailing Address<br><b>1001 Milwaukee Avenue</b>               |                                    | City/State/Zip<br><b>So Mke WI 53172</b> |
| Email Address(es)<br><b>growingsm@gmail.com</b>               |                                    | Phone #(s)<br><b>414-419-4166</b>        |

### SECTION 2: Financial Information

|                                                                                                                                       |                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Current Year Budget of Organization<br><b>-10,080.00</b>                                                                              | Existing major funding sources by %:<br><b>2024 Funding:</b><br><b>60% Direct Public Contributions 40% Civic Grant Funded</b> |
| Program/Project/Improvement Summary Title:<br><b>Community Garden Shed &amp; Storage Port<br/>With Rainwater and Solar Collection</b> | Request amount:<br><b>\$8000.00</b>                                                                                           |

### SECTION 3: Project Information

The following questions require typed answers, provided separately and numbered accordingly. Limit responses to no more than 5 pages.

If there is more than one project or item, provide separate answers for Questions 3 - 4

1. In one paragraph, summarize organization history and mission
2. Summary of organization's recent activities
3. Project:
  - a. Description of each program/project. If equipment, IT, or supplies, describe how improves operations.
  - b. List estimated expenses by program/project.
  - c. What is the need for and significance of this project and who will be served?
  - d. What will be the key methods and activities to operate/implement this project?
4. When will the project start and finish?

#### Additional Submittals Required

- Statement of Revenue and Expense for your most recently completed fiscal year
- Total organizational budget for current fiscal year

|                         |                   |
|-------------------------|-------------------|
| Applicant Signature<br> | Date              |
|                         | <b>04/30/2025</b> |

Submit application and required documents to: [elang@smwi.org](mailto:elang@smwi.org) with Subject labeled Civic Grant Application

Or Provide to: City of South Milwaukee, Attn: Economic Development  
2424 15<sup>th</sup> Avenue, South Milwaukee, WI 53172

### Section 3 | Question 1

In one paragraph, summarize organization history and mission

Growing South Milwaukee's mission is to transform the community through activism. We are a 501c3 operated completely by volunteers and our goals include assisting with the downtown revitalization suggestions outlined in the South Milwaukee Comprehensive Plan. Since our foundation, we've beautified a vacant space with an organic community garden that provides affordable growing space to families without yards, donated hundreds of pounds of organic produce to South Milwaukee Human Concerns through our Sweet Peas Junior Volunteer Gardener program, organized two annual Shop Small events, raised funds for and installed three murals in our downtown business district (with a fourth, veterans mural, currently in the planning stages), united the small business community with our SMILE (So Milwaukee Independent Local Entrepreneurs) business mixers, launched the annual Flip Side Festival of the Arts held at the Bucyrus Commons, and launched the BH23 Lunch Club program that will feed fifty+ children in the community for free during summer break. This non-profit sees no limit to the potential of our downtown small business owners and our local volunteer community.

### Section 3 | Question 2

Summary of organization's recent activities

Last year, our Art Works committee installed two murals in downtown South Milwaukee; the Audrey 2 mural at 1001 Milwaukee Avenue and the Hippy Bus mural at 917 Milwaukee Avenue. Already, this year, we have been working with two award winning Milwaukee based muralists and the veteran community to plan our newest mural installation at 920 Monroe Avenue. Additionally, we have launched our SMILE (South Milwaukee Independent Local Entrepreneur) program with a goal to unite the small business community and have been working with Bakehouse 23 to create a free Lunch Club for children in the community during their summer break.

### Section 3 | Question 3

a) Itemized estimated expenses

|                       |  |      |
|-----------------------|--|------|
| Shed, Treatment, Base |  | 5500 |
| Rain Collection       |  | 720  |
| Solar                 |  | 450  |
| Storage Port          |  | 1500 |
| Total                 |  | 8170 |

b) Description of each program/project. If equipment, IT, or supplies, describe how it improves operations.

The storage shed and port will protect and provide desperately needed access to the garden tools/machines that are required by volunteers to regularly keep up on lawn and landscape care at the community garden. The shed unit will provide ample work bench space with southern facing windows creating a perfect place to start seedlings in late winter/early spring.

In addition to allowing volunteers to access the tools with ease, the units' rooftops will serve as rain & solar collection to power the water pump and significantly cut back on the amount of water we need to purchase from the neighboring property community garden budget is at a deficit and cutting down or eliminating the cost of water would cap plot rental pricing for families at the low cost of \$30 per 64 sq ft.

It is very difficult to schedule volunteers due to the fact that they need access to cumbersome tools that are not available at the garden. For example; a lawn mower currently needs to be walked up from three blocks away and access to the private garage that it is stored in is not always an option. When we are able to delegate simple, yet time consuming, lawn care tasks to community volunteers, our committee will be able to focus more energy on tending to our Sweet Peas/donation garden where annually we've donated dozens of crates of fresh organic produce to South Milwaukee Human Concerns.

**Shed & Storage Port**  
With rainwater and solar collection

We would collect an estimated 960 gallons of water based on the average rainfall in South Milwaukee!

**Port Specs**

7.6 ft

8 ft x 8 ft

**Shed Specs**

9 ft.

Two 200 watt solar panels will collect enough energy to power our water pumps to distribute the stored rain water!

**growing**  
SOUTH MILWAUKEE

c) What is the need for and significance of this project and who will be served?

Sheltered storage space at the garden will allow us to keep our tools safe and protected while fully activating our volunteer community. It will keep garden operations efficient and tools accessible. It will use sustainable practices to operate the garden with rainwater and solar power. It will maintain a beautified space in the heart of our downtown. It will further draw foot traffic to the neighborhood. And, it will benefit the families that utilize the garden plots and the clientele receiving our organic produce at Human Concerns.

d) What will be the key methods and activities to operate/implement this project?

We plan to hire a contractor (out of pocket) to build the large units for us so that it is done in a safe and timely manner. We plan to enlist volunteers to install the rain and solar collection units. Additionally, we will need to have a survey done of the land and apply for a shed permit from the inspection department.

Section 3 | Question 4

How will the money be used?

The money will be used to purchase all of the materials needed for the shed, port, rain, and solar collection systems as shown in 3|3|a - Itemized Estimated Expenses.

Section 3 | Question 5

When will the project start and finish?

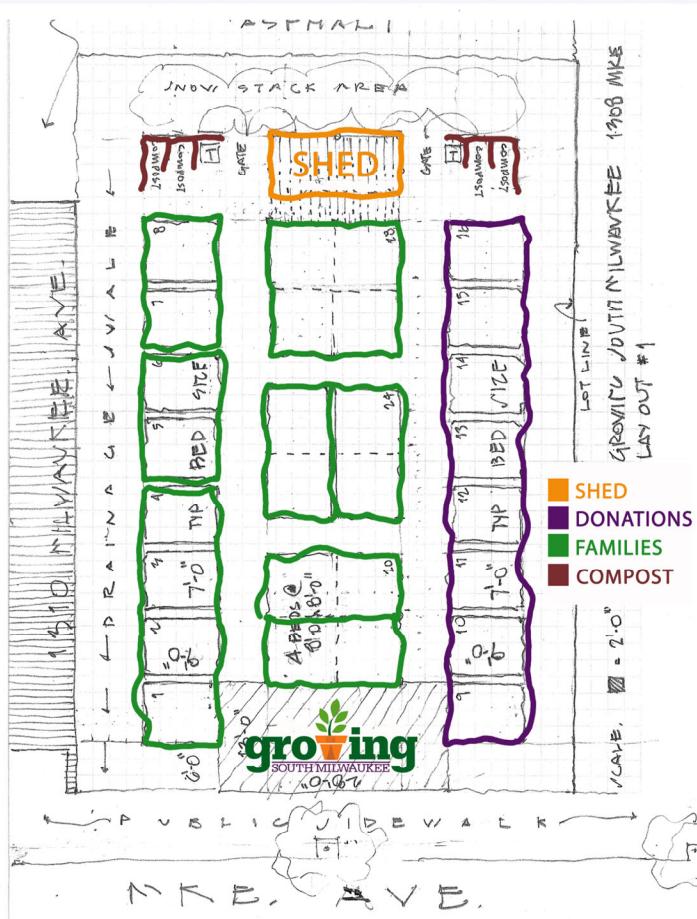
If funding becomes available, we expect to start the project immediately and complete the project before our debut as a featured garden in the Annual Garden Tour on June 21st, 2025.

# Community Garden Shed

8x16

128  
SQ. FT.

**\*CEMENT SLAB REQUIRED\***



- ON SITE STORAGE WILL MAKE BASIC OPERATIONS EASIER AND MORE ACCESSIBLE FOR VOLUNTEERS
- GARDEN UPKEEP WILL BE EASIER TO SCHEDULE & MANAGE



8'x16' Shed request for community garden site @ 1308 Milwaukee Avenue



## Versatile Storage



Tools



Equipment



Decor



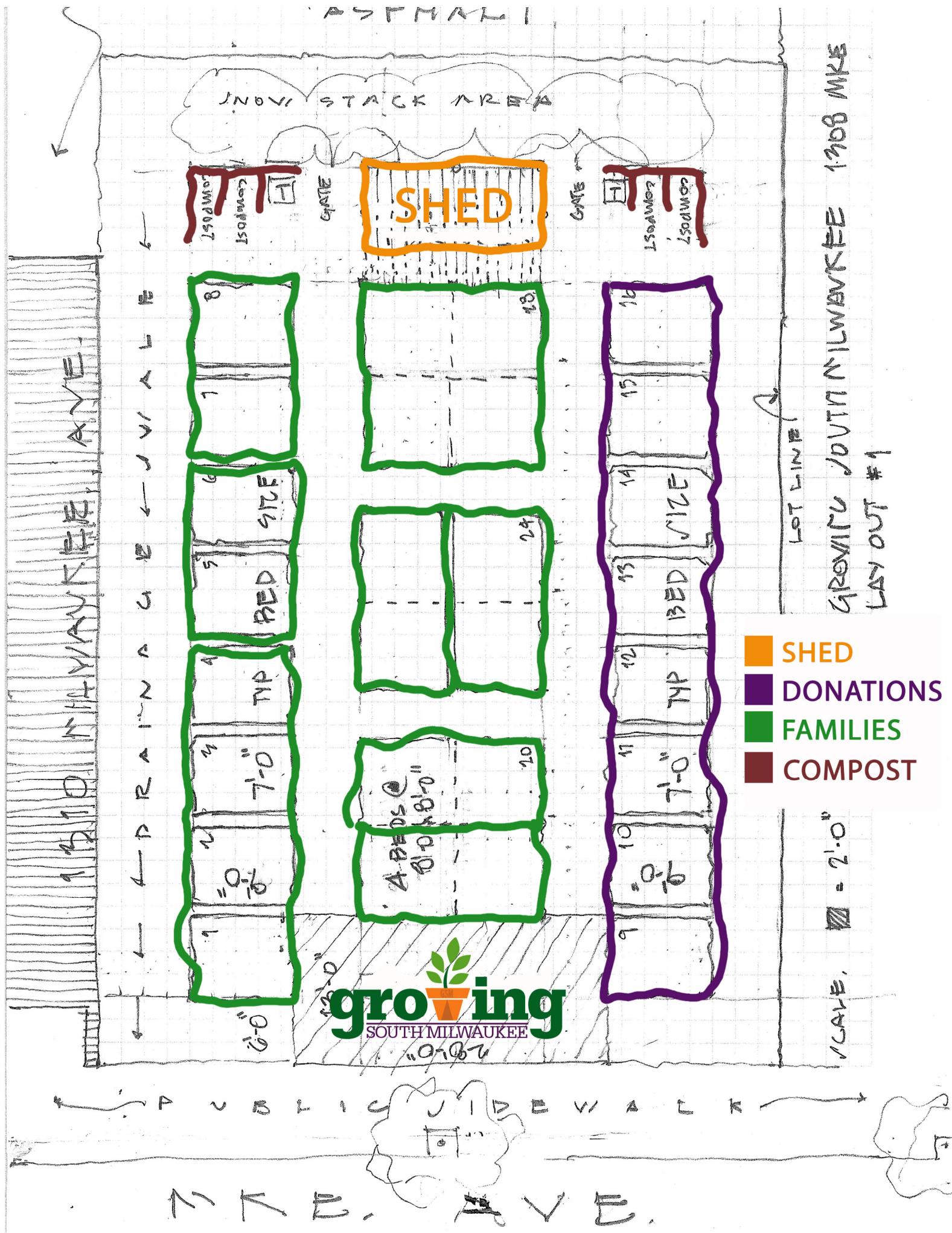
Shelves



- COMMITTEE MEMBERS CAN FOCUS ON DONATION GARDEN

- MORE DONATIONS FOR HUMAN CONCERN

- COVERED BY INSURANCE



| GSM   2025 Budget | Income | Expenses                                           |                                  |
|-------------------|--------|----------------------------------------------------|----------------------------------|
| Community Garden* | 9020   | 9200                                               | *Includes 2025 Civic Grant Funds |
| Sweet Peas        | 350    | 500                                                |                                  |
| SMILE             | 2750   | 2500                                               |                                  |
| Art Works         | 20000  | 30000                                              |                                  |
| Lunch Club        | 3250   | 3250                                               |                                  |
|                   | 35370  | 45450                                              |                                  |
| Income/Loss       |        | -10080                                             |                                  |
|                   |        | Bank Balance(Garden, SMILE, Art Works, Lunch Club) | 13838.35                         |
|                   |        | Bank Balance (Sweet Peas)                          | 750                              |
|                   |        | 4/27/25 Balance Forward                            | 14588.35                         |

# Profit and Loss

## Growing South Milwaukee

Date Range: Jan 01, 2024 to Dec 31, 2024

Report Type: Accrual (Paid & Unpaid)



### ACCOUNTS

Jan 01, 2024  
to Dec 31, 2024

#### Income

|                                                  |                    |
|--------------------------------------------------|--------------------|
| Change Boxes                                     | \$249.14           |
| Direct Public Support – Business Contributions   | \$10,610.46        |
| Direct Public Support – Individual Contributions | \$17,782.82        |
| Grant Income                                     | \$24,000.00        |
| Investments – Interest                           | \$1.22             |
| Program Income – Membership Dues                 | \$560.00           |
| <b>Total Income</b>                              | <b>\$53,203.64</b> |

#### Cost of Goods Sold

|                                 |                   |
|---------------------------------|-------------------|
| Merchandise                     | \$1,112.62        |
| <b>Total Cost of Goods Sold</b> | <b>\$1,112.62</b> |

#### Gross Profit

As a percentage of Total Income

**\$52,091.02**

**97.91%**

#### Operating Expenses

|                      |             |
|----------------------|-------------|
| Accounting Fees      | \$6.00      |
| Contract Services    | \$41,433.29 |
| Insurance – Property | \$781.00    |
| Legal Fees           | \$10.00     |
| Rent Expense         | \$276.00    |

## Operating Expenses

|                                 |                    |
|---------------------------------|--------------------|
| Site Prep                       | \$275.34           |
| <b>Total Operating Expenses</b> | <b>\$42,781.63</b> |

## Net Profit

|                                 |        |
|---------------------------------|--------|
| As a percentage of Total Income | 17.50% |
|---------------------------------|--------|



## City of South Milwaukee Application for Bucyrus Civic Grant

### SECTION 1: Organization Information

|                                         |                 |
|-----------------------------------------|-----------------|
| Nonprofit/Organization Name             | Tax Exempt #    |
| Name of Organization Director/President | IRS Letter Date |
| Contact Name:                           | Contact Title:  |
| Mailing Address                         | City/State/Zip  |
| Email Address(es)                       | Phone #(s)      |

### SECTION 2: Financial Information

|                                            |                                      |
|--------------------------------------------|--------------------------------------|
| Current Year Budget of Organization        | Existing major funding sources by %: |
| Program/Project/Improvement Summary Title: | Request amount:                      |

### SECTION 3: Project Information

The following questions require typed answers, provided separately and numbered accordingly. Limit responses to no more than 5 pages.

**If there is more than one project or item, provide separate answers for Questions 3 - 4**

1. In one paragraph, summarize organization history and mission
2. Summary of organization's recent activities
3. Project:
  - a. Description of each program/project. If equipment, IT, or supplies, describe how improves operations.
  - b. List estimated expenses by program/project.
  - c. What is the need for and significance of this project and who will be served?
  - d. What will be the key methods and activities to operate/implement this project?
4. When will the project start and finish?

#### Additional Submittals Required

- Statement of Revenue and Expense for your most recently completed fiscal year
- Total organizational budget for current fiscal year

Applicant Signature

Date

Submit application and required documents to: [elang@smwi.org](mailto:elang@smwi.org) with Subject labeled *Civic Grant Application*

Or Provide to: City of South Milwaukee, Attn: Economic Development  
2424 15<sup>th</sup> Avenue, South Milwaukee, WI 53172

**Bucyrus Civic Grant Proposal: SCUGU: A Shipping Container's Green Transformation**

**By: The MARM Farm Education and Conservation Center**

**1. Organization History and Mission:**

The MARM Farm Education and Conservation Center was founded in 2024, building on the dedicated efforts of our urban farm, which has been operational since 2023. Our establishment is rooted in a profound commitment to advancing sustainable agricultural practices and promoting environmental stewardship within our community. Our mission is to cultivate a resilient local food system while nurturing a deeper understanding of the intricate relationships between ourselves, our food, and the ecosystems that sustain us. By empowering individuals and families through hands-on education, MARM seeks to bridge the gaps in knowledge regarding food production and conservation, ultimately fostering a vibrant community that embraces sustainability, nurtures curiosity about nature, and champions collaboration for a healthier future.

**2. Summary of Organization's Recent Activities:**

Since its inception, MARM has actively engaged with the community to realize its mission. A key recent initiative involved a partnership with the South Milwaukee School District supported by a grant from Wisconsin Agriculture in the Classroom, focusing on the rehabilitation of the greenhouse at SM Middle School. This project not only revitalizes a critical educational resource but also provides students with essential knowledge about plant biology and ecological stewardship.

We are engaging in workshops with the K-5 students at E.W. Luther, providing firsthand experiences that explore plant needs, growth processes, and the significance of agriculture in our daily lives. In celebration of Arbor Day, we organized a tree-planting event in collaboration with all four local elementary schools and Johnson's Nursery, allowing 4th graders to engage in meaningful environmental action. Through these activities, MARM remains committed to connecting youth with the natural environment and developing a generation that understands where their food comes from and the importance of conserving our urban landscapes.

**3. Project:**

**a. Description of Each Program/Project:**

Our proposed project involves the design and implementation of a self-contained urban growing unit (SCUGU), transforming a converted cargo container into a sustainable farming solution. This innovative facility will be outfitted with solar panels for energy, a rainwater harvesting system, and hydroponic grow units capable of producing the equivalent of 1-2 acres of fresh food.

The container will be divided, with leafy greens cultivated on one side, mushrooms on the other, and a central control room/classroom that serves as an educational space for community outreach and learning. The exterior will be enhanced with moss, which will help regulate heat inside while also filtering harvested rainwater and improving aesthetic appeal.

Half of the produce generated will be donated to Human Concerns to support those in need, while the remaining half will be sold to sustain MARM's operations and initiatives. This project will significantly increase food access in our community and will serve as a hub for educational programming that fosters an understanding of modern agricultural practices.

b. Estimated Expenses by Program/Project:

- Shipping Container: \$4,000
- Hydroponic Grow Units: \$10,000
- Solar Panel Installation: \$5,000
- Rainwater Harvesting System: \$3,500
- Classroom Setup and Educational Materials: \$2,500
- Miscellaneous Equipment and Supplies: \$2,000
- Total Estimated Budget: \$25,000

c. Need for and Significance of This Project:

The significance of this project lies in addressing an increasing demand for local food sources and educational initiatives that enrich community understanding of sustainable agriculture. Many families in our region face challenges accessing fresh produce, leading to health disparities. By implementing this urban growing unit, we will serve not only local families in need through food donations to Human Concerns but also the broader community by providing an ongoing source of fresh greens and mushrooms. Additionally, the educational programs will empower students with knowledge about where their food comes from, encouraging lifelong sustainable practices and active involvement in conservation efforts that benefit our urban ecosystem for generations to come.

d. Key Methods and Activities to Operate/Implement This Project:

The successful operation and implementation of this project will rely on a multifaceted approach. Key methods include:

- Community Engagement: Involve students, families, and volunteers in the installation process of the urban growing unit, thereby promoting a hands-on understanding of sustainable farming practices.
- Educational Programming: Offer a combination of structured workshops, guided tours, and practical demonstrations within the classroom setting, teaching students about hydroponics, sustainable agriculture, and nutrition.
- Regular Community Events: Host seasonal harvest festivals and produce distribution days to connect community members with their food sources, fostering a culture of sharing and collaboration.
- Partnership Development: Strengthen collaboration with local organizations to enhance educational resources and outreach efforts, ensuring diverse perspectives and expertise within our programming.
- Feedback and Evaluation: Regularly collect feedback from participants and community members to continuously improve our programs and ensure they meet the evolving needs of the community.

#### 4. How will the money be used?

The funds from this grant will be allocated strategically to ensure the successful implementation and operation of the urban growing unit. Specifically, the money will be used for the following purposes:

- Shipping Container: \$4,000 for the purchase and conversion of a shipping container into a functional urban growing unit. This container will serve as the primary structure for the project.
- Solar Panel Installation: \$5,000 to provide renewable energy for the unit, ensuring sustainable electricity to power the lighting, fans, and other equipment necessary for year-round production.
- Hydroponic Grow Units: \$10,000 to purchase and install state-of-the-art hydroponic systems, enabling efficient and high-yield production of leafy greens and mushrooms within the container.
- Plumbing and Rainwater Harvesting System: \$3,500 for the installation of an effective plumbing system and rainwater harvesting infrastructure, which will help to ensure a reliable water source for the hydroponic systems.
- Classroom Setup and Educational Materials: \$2,500 for outfitting the central control room/classroom with essential educational materials and equipment to facilitate community and student engagement.
- Miscellaneous Equipment and Supplies: \$2,000 for any additional tools, materials, or unforeseen expenses that may arise during implementation.

## 5. When will the project start and finish?

The project is set to commence in June 2025, with a focused timeline for construction and installation. We anticipate that by December 1, 2025, the urban growing unit will be fully operational, with the first crops reliably in production. This timeline allows for careful planning and execution of all necessary installations, and we are committed to ensuring that the project is not only completed on schedule but also aligns with our goals for community education and engagement.

Importantly, the intention is for this project to be an ongoing initiative, operating year-round to provide continuous access to fresh produce, educational opportunities, and engagement for our community. By establishing a sustainable urban farm system, we aim to cultivate a lasting impact on food access and environmental awareness for residents of South Milwaukee.

Through this innovative project, The MARM Farm Education and Conservation Center aims to inspire a community-focused movement toward sustainability, ecological awareness, and food security. Together, we will sow the seeds of a greener, healthier future for all!

## **The MARM Farm Education and Conservation Center 2025 Budget**

### **Revenue**

#### **1. Grants and Sponsorships:**

- Milwaukee Water Commons (Rain Garden Project): \$6,000
- NRCS (Urban Demonstration Farm Network): \$1,000
- Wisconsin Agriculture in the Classroom: \$500
- Milwaukee Urban AgCon Sponsorships: \$10,000

#### **2. Direct Sales:**

- MARM Farm onsite Farm Stand: \$3,000

Total Revenue: \$20,500

### **Expenses**

#### **1. Operational Costs:**

- Utilities (water, electricity, etc.): \$200
- Maintenance and repairs: \$800
- Seeds and seedlings: \$1,000
- Soil amendments (compost, fertilizers, etc.): \$1,000
- Equipment (tools and machinery): \$1,500

#### **2. Program Development:**

- Educational materials for workshops: \$1,000
- Community outreach initiatives: \$500
- Staffing (part-time educators, outreach coordinators): \$4,000

3. Event Expenses (Milwaukee Urban AgCon):

- Marketing and promotion: \$2,000
- Venue and logistical support: \$1,500
- Catering and refreshments: \$1,000

4. Conservation Initiatives:

- Rain garden installation and maintenance: \$5,000

5. Miscellaneous:

- Insurance: \$1,000
- Administrative expenses (office supplies, etc.): \$300

Total Expenses: \$20,500

Summary

- Total Revenue: \$20,500
- Total Expenses: \$20,500
- Net Income: \$0



## City of South Milwaukee Application for Bucyrus Civic Grant

### SECTION 1: Organization Information

|                                                                                                           |                                            |
|-----------------------------------------------------------------------------------------------------------|--------------------------------------------|
| Nonprofit/Organization Name<br>South Milwaukee Historical Society, Inc.                                   | Tax Exempt #<br>008-1027314233-02          |
| Name of Organization Director/President<br>Richard G Thennes, President                                   | IRS Letter Date<br>November 1973           |
| Contact Name:<br>Richard G Thennes                                                                        | Contact Title:<br>President                |
| Mailing Address<br><br>717 Milwaukee Avenue                                                               | City/State/Zip<br>South Milwaukee WI 53172 |
| Email Address(es)<br><a href="mailto:Southmilwaukeehistory@gmail.org">Southmilwaukeehistory@gmail.org</a> | Phone #(s)<br>414-762-6214                 |

### SECTION 2: Financial Information

|                                                                                                                 |                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Current Year Budget of Organization<br><br>\$35,000.00                                                          | Existing major funding sources by %:<br><br>Fundraising 40%, Memberships 5%, Maint Fee 15%, Sales 10%, Grants 20%, Donations 10% |
| Program/Project/Improvement Summary Title:<br><br>Photograph and Document Preservation and Digitization Project | Request amount:<br>\$7,000.00                                                                                                    |

### SECTION 3: Project Information

The following questions require typed answers, provided separately and numbered accordingly. Limit responses to no more than 5 pages. [See attached](#)

**If there is more than one project or item, provide separate answers for Questions 3 - 5**

1. In one paragraph, summarize organization history and mission
2. Summary of organization's recent activities
3. Project:
  - a. Itemized estimated expenses
  - b. Description of each program/project. If equipment, IT, or supplies, describe how improves operations.
  - c. What is the need for and significance of this project and who will be served?
  - d. What will be the key methods and activities to operate/implement this project?
4. How will the money be used?
5. When will the project start and finish?

### Additional Submittals Required

- Statement of Revenue and Expense for your most recently completed fiscal year
- Total organizational budget for current fiscal year

|                     |      |
|---------------------|------|
| Applicant Signature | Date |
|---------------------|------|

Submit application and required documents to: [elang@smwi.org](mailto:elang@smwi.org) with Subject labeled *Civic Grant Application*

Or Provide to: City of South Milwaukee, Attn: Economic Development  
2424 15<sup>th</sup> Avenue, South Milwaukee, WI 53172

## South Milwaukee Bucyrus Civic Grant Application

### Section 3 of Application

#### Question 3. Project:

a. Itemized estimated expenses:

|                            |           |
|----------------------------|-----------|
| Photo and Document Scanner | \$ 650.00 |
| Flatbed scanner            | \$3850.00 |
| Horizontal flat file       | \$2500.00 |
|                            | <hr/>     |
| Total:                     | \$7000.00 |

b. Description of each program/project. If equipment, IT, or supplies, describe how they improve operations.

**Photo and Document Scanner**: Our current printer has the ability to scan one item at a time with a very limited capability for image correction. It takes approximately 2 minutes to scan each item and put it into a digital file. The Epson scanner can process 50 items within minutes. This will speed up the process of scanning photos and documents and comes with the software needed to enhance or restore the original images. It will especially be helpful with scanning resident-supplied items for our archives.

**Flatbed scanner**: Our current printer will scan a maximum size of 8 ½" x 13". Many of our historic photographs and documents far exceed this size. The Epson flatbed scanner will scan items up to 12.2" x 17.2". The wand scanner is not suitable for items of the size and type of image we are trying to preserve. The cell phone option can work, and we have used it in the past. However, often these large items are torn or warped and are distorted by using the cell phone camera to capture the image. The flatbed scanner will help to stabilize the item and the resulting image will be a truer copy of the original.

**Horizontal flat file**: Acid-free Horizontal storage is needed to preserve original over-size maps, documents, and photographs. These items are currently stored in our closet without any of the protection required to prevent damage due to fading and natural deterioration. Some are already damaged, however this file would ensure that no further damage takes place.

c. What is the need for and significance of this project and who will be served?

We have many photographs and documents that need to be digitized so they will be permanently preserved and can be accessible on our website. We also need to have safe storage for the large original maps and images to prevent further deterioration. This project is necessary in order to be able to preserve and protect the items entrusted to us for Family History researchers and for future generations.

d. What will be the key methods and activities to operate/implement this project?

We will start with scanning and putting into digital files the vast collection of photographs and documents we have in our archives. After we have become proficient in the process, we will invite the public to bring in their photographs and genealogy information so that we can scan them into our Family History files.

**Question 4. How will the money be used?**

The funds will be used to purchase equipment that will be used to ensure the efficient archiving and preservation of photographs and documents pertaining to South Milwaukee buildings, businesses, and families.

**Question 5. When will the project start and finish?**

The project will start as soon as we acquire the equipment and set it up in our office. It will be an on-going project.

**South Milwaukee Historical Society, Inc.**  
**Projected Budget 2025**

| <b>Projected Income</b>               | <b>Annual</b>      | <b>Monthly</b>    |
|---------------------------------------|--------------------|-------------------|
| Maintenance Fee                       | \$5,280.00         | \$440.00          |
| Memberships                           | \$800.00           | \$66.67           |
| Donations                             | \$4,000.00         | \$333.33          |
| Merchandise and Misc Sales            | \$2,920.00         | \$243.33          |
| Fundraising - Garden Tour/Holiday Tea | \$5,000.00         | \$416.67          |
| Fundraising - Property Improvements   | \$10,000.00        | \$833.33          |
| Fundraising - Genealogy Project Grant | \$7,000.00         | \$583.33          |
|                                       |                    |                   |
|                                       |                    |                   |
| <b>Total Projected Income</b>         | <b>\$35,000.00</b> | <b>\$2,916.67</b> |

| <b>Projected Expenses</b>             | <b>Annual</b>      | <b>Monthly</b>    |
|---------------------------------------|--------------------|-------------------|
| Advertising                           | \$1,000.00         | \$83.33           |
| Website expense                       | \$1,200.00         | \$100.00          |
| Telephone expense                     | \$800.00           | \$66.67           |
| Programs/Open house expenses          | \$2,000.00         | \$166.67          |
| Cost of Mdse sold                     | \$500.00           | \$41.67           |
| Newsletter / Printing Expense         | \$400.00           | \$33.33           |
| Display/Storage/Office Supplies       | \$3,000.00         | \$250.00          |
| Dues/Donations/Fees/Sponsorships      | \$1,000.00         | \$83.33           |
| Cost of Fundraising - Garden Tour/Tea | \$3,000.00         | \$250.00          |
| Property improvements - Lawn/Door     | \$10,000.00        | \$833.33          |
| Insurance - Bldg/Grounds/Contents     | \$2,500.00         | \$208.33          |
| Museum yard maint                     | \$2,000.00         | \$166.67          |
| Property Tax Fee                      | \$600.00           | \$50.00           |
| Genealogy project-Equipment           | \$7,000.00         | \$583.33          |
|                                       |                    |                   |
| <b>Total Projected Expenses</b>       | <b>\$35,000.00</b> | <b>\$2,916.67</b> |

| INCOME:                         | 2024      | Jan    | Feb    | March  | April    | May       | June      | July     | August   | Sept   | Oct       | Nov       | Dec        | INCOME:    |
|---------------------------------|-----------|--------|--------|--------|----------|-----------|-----------|----------|----------|--------|-----------|-----------|------------|------------|
| Maintenance Fee                 |           | 440.00 | 440.00 | 440.00 | 440.00   | 440.00    | 440.00    | 440.00   | 440.00   | 440.00 | 440.00    | 440.00    | 440.00     | 5,280.00   |
| Membership Dues                 |           | 170.00 | 240.00 |        | 40.00    | 40.00     |           | 140.00   | 15.00    | 20.00  | 70.00     | 185.00    | 15.00      | 935.00     |
| Donations - Misc                |           | 50.00  |        |        | 10.00    | 30.00     |           |          | 1,222.00 | 107.50 | 220.00    | 1,044.00  | 500.00     | 3,183.50   |
| Sales - Merch & Surplus Items   |           | 98.00  |        | 100.00 |          | 81.50     |           | 100.00   | 1,145.00 | 67.50  | 45.00     | 525.00    |            | 2,162.00   |
| Garden Tour/Tea/Raffle          |           |        |        |        |          |           | 2,263.00  |          |          | 213.00 |           |           | 961.12     | 3,437.12   |
| Grants                          |           |        |        |        |          |           | 1,000.00  |          |          |        |           |           |            | 1,000.00   |
| Bank Interest/Rewards           |           | 0.02   | 0.09   | 0.06   | 0.05     | 0.05      | 0.07      | 0.08     | 0.05     | 0.02   |           | 43.12     | 0.13       | 43.74      |
| Bank Transfers-Svgs/BMO to ECU  | 50,184.25 |        |        |        | 2,239.87 |           | 12,000.00 |          |          |        |           |           |            | 64,424.12  |
| Insurance Payment - Hail Damage |           |        |        |        |          | 50,384.47 |           |          |          |        |           |           |            | 50,384.47  |
| U'Ren Life Ins Donation         |           |        |        |        |          |           |           |          |          |        |           | 69,423.67 |            | 69,423.67  |
| <b>Totals:</b>                  | 50,942.27 | 680.09 | 540.06 | 490.05 | 2,831.42 | 54,087.54 | 12,680.08 | 2,822.05 | 848.02   | 775.00 | 71,660.79 | 1,916.25  | 200,273.62 |            |
|                                 |           |        |        |        |          |           |           |          |          |        |           |           |            | 200,273.62 |

| EXPENSES:                     | 2024      | Jan      | Feb      | March    | April    | May       | June      | July   | August   | Sept   | Oct       | Nov       | Dec                     | EXPENSES:         |
|-------------------------------|-----------|----------|----------|----------|----------|-----------|-----------|--------|----------|--------|-----------|-----------|-------------------------|-------------------|
| Advertising                   |           |          |          |          |          |           | 245.00    |        |          |        |           |           |                         | 245.00            |
| Website Expenses/Computer Exp | 154.00    | 350.00   |          | 463.75   | 1,527.75 | 953.75    | 105.89    |        |          | 433.13 |           |           |                         | 3,988.27          |
| Bank / Transfer to Savings    | 50,000.00 |          |          |          |          |           |           |        |          |        |           | 51,496.45 |                         | 101,496.45        |
| Bank /Trans to Checking       | 10,030.00 |          | 5,000.00 |          | 2,239.87 |           |           |        |          |        |           | 4,938.57  |                         | 22,208.44         |
| Cost of Programs/Events/Hosp  | 44.96     |          |          | 44.73    | 37.38    |           |           | 55.30  | 76.59    |        | 250.00    | 75.16     |                         | 584.12            |
| Cost of Merchandise sold      |           |          |          |          | 300.00   |           |           |        |          |        |           |           |                         | 300.00            |
| Newsletter/Printing expense   | 136.00    |          |          | 68.00    |          |           | 73.00     |        |          | 113.19 |           |           |                         | 390.19            |
| Display/Stg                   | 105.19    | 355.46   | 266.43   | 83.82    |          | 139.90    | 388.12    |        | 50.73    |        |           |           |                         | 1,389.65          |
| Dues/Donations/Fees/Sponsor   |           | 280.00   |          | 25.00    | 25.50    |           | 50.00     |        |          |        |           |           |                         | 380.50            |
| Off Sup/Postage/Bank Fees     | 150.00    | 121.48   | 411.91   | 587.29   |          | 163.17    | 117.48    | 52.91  | 6.26     | 9.05   | 130.14    | 34.10     |                         | 1,783.79          |
| Cost of Fundraising           |           |          |          |          |          | 564.48    |           | 43.73  | 58.50    |        | 166.47    | 21.18     |                         | 854.36            |
| Insurance-Museum & Contents   |           |          |          |          |          |           |           |        | 2,824.00 |        |           |           |                         | 2,824.00          |
| Museum Maint/Repair/Supplies  | 6.68      | 39.23    | 76.19    | 108.59   | 87.06    | 92.25     | 593.26    | 58.01  | 570.79   | 85.90  | 1,753.00  | 96.49     |                         | 3,567.45          |
| Museum & Grounds Improvements |           | 560.00   |          | 125.00   |          |           | 266.87    |        | 842.40   |        |           |           | 1,100.00                | 2,894.27          |
| Property Tax Fees             |           |          |          |          |          |           |           |        |          |        |           |           |                         | 627.73            |
| Telephone                     | 101.28    | 185.21   | 102.15   | 97.15    | 102.11   | 72.67     | 111.33    | 84.14  | 77.79    | 77.79  | 77.81     | 77.81     |                         | 1,167.24          |
| Hail Damage Due - In Svgs     |           |          |          |          |          | 50,384.47 |           |        |          |        |           |           |                         | 50,384.47         |
| Hail Damage - Downpayment     |           |          |          |          |          | 16,242.00 |           |        |          |        |           |           |                         | 16,242.00         |
| <b>Totals:</b>                | 60,728.11 | 1,891.38 | 5,856.68 | 1,603.33 | 4,319.67 | 52,615.69 | 17,947.95 | 294.09 | 4,507.06 | 719.06 | 58,812.44 | 2,032.47  |                         | 211,327.93        |
|                               |           |          |          |          |          |           |           |        |          |        |           |           |                         | 211,327.93        |
|                               |           |          |          |          |          |           |           |        |          |        |           |           | <b>2024 Profit/Loss</b> | <b>-11,054.31</b> |



## City of South Milwaukee Application for Bucyrus Civic Grant

### SECTION 1: Organization Information

|                                                                                   |                                           |
|-----------------------------------------------------------------------------------|-------------------------------------------|
| Nonprofit/Organization Name: N/A                                                  | Tax Exempt # N/A                          |
| Name of Organization Director/President<br>South Milwaukee Celebrations Committee | IRS Letter Date N/A                       |
| Contact Name: Ryan Greco                                                          | Contact Title: Chairperson                |
| Mailing Address: 2424 15th Ave                                                    | City/State/Zip: South Milwaukee, WI 53172 |
| Email Address(es)<br><a href="mailto:ryangreco@gmail.com">ryangreco@gmail.com</a> | Phone #(s)<br>414-745-8170                |

### SECTION 2: Financial Information

|                                                                               |                                                                        |
|-------------------------------------------------------------------------------|------------------------------------------------------------------------|
| Current Year Budget of Organization<br>\$3,500 by the City of South Milwaukee | Existing major funding sources by %:<br>City of South Milwaukee budget |
| Program/Project/Improvement Summary Title:<br>South Milwaukee Jazz Festival   | \$5000-\$6000                                                          |

### SECTION 3: Project Information

The following questions require typed answers, provided separately and numbered accordingly. Limit responses to no more than 5 pages.

If there is more than one project or item, provide separate answers for Questions 3 - 5

1. In one paragraph, summarize organization history and mission
2. Summary of organization's recent activities
3. Project:
  - a. Itemized estimated expenses
  - b. Description of each program/project. If equipment, IT, or supplies, describe how improves operations.
  - c. What is the need for and significance of this project and who will be served?
  - d. What will be the key methods and activities to operate/implement this project?
4. How will the money be used?
5. When will the project start and finish?

### Additional Submittals Required

- Statement of Revenue and Expense for your most recently completed fiscal year
- Total organizational budget for current fiscal year

Applicant Signature

Ryan A. Greco

Date: 4/29/25

Submit application and required documents to: [elang@smwi.org](mailto:elang@smwi.org) with Subject labeled *Civic Grant Application*

Or Provide to: City of South Milwaukee, Attn: Economic Development  
2424 15<sup>th</sup> Avenue, South Milwaukee, WI 53172

## **SECTION 3: SUPPLEMENTAL INFORMATION**

---

### **1. Organization History and Mission**

Established in March 2022, the South Milwaukee Celebrations Committee is committed to the development and execution of events that reflect and celebrate the historical heritage and civic spirit of South Milwaukee. Our objective is to cultivate a strong sense of community by creating meaningful, memorable experiences that unite residents and visitors alike

### **2. Summary of Recent Activities and Participation**

The Committee has successfully organized and supported a variety of events, including:

- City Tree Lighting / Christmas in the Commons
- “Spooktacular Halloween” Family Halloween & Trunk N’ Treat
- Family Movie Night
- Open Doors South Milwaukee
- Flag Day Observance
- Earth Day Activities
- 4th of July Celebration

---

### **3. Project Overview**

#### **a. Itemized Estimated Expenses**

- **\$1,500-2,000** – Advertising and marketing campaign
- **\$2,000-2,500** – Contracted management services and consulting
  - Contracting with *Drop the Mic Media*, a South Milwaukee-based production company owned and operated by Donteah Morehouse and Richard Williams. This team will oversee contracts and management related to food vendors (food trucks along the street adjacent to the stage), entertainment, vendors, and security.
- **\$500** – Additional services or equipment (e.g., AV technician)

---

#### **b. Project Description**

##### **South Milwaukee Jazz & Gospel Fest**

- Coordinate event logistics and talent booking
- Manage food vendor and security contracts
- Develop and execute a promotional campaign
- Oversee event-day operations
- Ensure the event is high-quality, family-friendly, and culturally enriching

The Committee will also manage communications, marketing, and volunteer coordination to support the success of the event.

---

#### **4. Use of Funds**

Funds will be used as outlined in **Section 3a**, supporting marketing efforts, talent acquisition, management services, and equipment needs.

---

#### **5. Project Timeline**

- **Target Date:** Mid summer to Fall 2025 (Exact date to be determined)

---

Estimated budget for 2025

Overview (Details please see attachment)

\$3,500 from City of South Milwaukee budget

\$1,696 Carry over from 2024

Total for 2025 \$5,196.00

The South Milwaukee Celebrations Committee is excited to present the inaugural *South Milwaukee Jazz & Gospel Fest*, a dynamic musical event designed to celebrate the rich traditions of jazz & Gospel music while fostering community connection and cultural appreciation. Scheduled to take place at **Bucyrus Commons**, this festival will feature an array of talented local and regional performers, with programming slated for an evening or a vibrant Sunday afternoon to maximize accessibility for families and residents of all ages.

This event aligns with our broader mission to create meaningful, shared experiences that bring people together and highlight the unique spirit of South Milwaukee. The Jazz & Gospel Fest also plays a key role in advancing **several strategic goals**:

- **Cultural Enrichment:** By showcasing jazz and gospel—two deeply rooted and influential American musical genres—we aim to foster greater appreciation for the arts and celebrate cultural diversity within our community.
- **Community Building:** The festival will provide a welcoming, family-friendly environment where residents can connect, celebrate, and experience the joy of live music together.
- **Economic Revitalization:** Hosting the event at Bucyrus Commons reinforces the venue's role as a central gathering space and catalyst for economic and cultural activity in downtown South Milwaukee. It encourages foot traffic to local businesses and helps establish the area as a vibrant, active hub.
- **Equity and Accessibility:** The committee is committed to ensuring that the event remains free or low-cost to the public, removing financial barriers and promoting inclusivity across all demographics.

With support, the *South Milwaukee Jazz & Gospel Fest* will become a signature event that not only entertains but also deepens community pride and contributes meaningfully to the city's ongoing revitalization.

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### **c. Need and Significance of the Project**

The *South Milwaukee Jazz & Gospel Fest* addresses a community need for inclusive, culturally enriching events that foster civic pride and connection. By featuring jazz and gospel performances at Bucyrus Commons—a key site in South Milwaukee's cultural and economic revitalization—this event enhances access to the arts, supports local talent, and strengthens community bonds. It also contributes to downtown vibrancy by driving foot traffic and encouraging economic activity. The festival is designed to be accessible to all, helping eliminate barriers to participation and ensuring broad community impact

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### **d. Key Methods and Activities for Implementation**

The Celebrations Committee will partner with **Drop the Mic Media** to:

04/24/2025

GL ACTIVITY REPORT FOR SOUTH MILWAUKEE  
TRANSACTIONS FROM 01/01/2024 TO 04/23/2025

| Date                                   | JNL | Type | Description                               | Reference #          | Debits   | Credits  | Balance  |
|----------------------------------------|-----|------|-------------------------------------------|----------------------|----------|----------|----------|
| <b>Fund 100 GENERAL FUND</b>           |     |      |                                           |                      |          |          |          |
| <b>Expenditures</b>                    |     |      |                                           |                      |          |          |          |
| 01/01/2024                             |     |      | 100-55340-50875 CELEBRATIONS COMMITTEE    | BEG. BALANCE         |          |          | 0.00     |
| 08/09/2024                             | AP  | INV  | 2024 CELEBRATIONS COMMITTEE MOVIE NIGHT-  | 32352867             | 716.84   |          | 716.84   |
| 09/06/2024                             | AP  | INV  | OPEN DOORS EVENT: 1 SIGN, 24 STICKERS &   | 5494                 | 50.00    |          | 766.84   |
| 09/13/2024                             | AP  | INV  | REIMBURSEMENT FOR CELEBRATIONS COMMITTEE  | CELEB COMM AUG 2024  | 69.62    |          | 836.46   |
| 10/18/2024                             | AP  | INV  | 2" GUIDE IN THE WINTER GUIDE- CELEBRATIO  | 5524                 | 100.00   |          | 936.46   |
| 10/31/2024                             | AP  | INV  | FACEBOOK AD FOR SPOOKTACULAR              | 10/16/2024           | 1.51     |          | 937.97   |
| 10/31/2024                             | AP  | INV  | FACEBOOK AD FOR SPOOKTACULAR              | 10/19/2024           | 25.00    |          | 962.97   |
| 10/31/2024                             | AP  | INV  | FACEBOOK AD FOR SPOOKTACULAR              | 10/16/2024           | 6.70     |          | 969.67   |
| 12/06/2024                             | AP  | INV  | SPOOKTACULAR EVENT FACEBOOK BOOST         | 11/16/2024           | 16.79    |          | 986.46   |
| 12/06/2024                             | AP  | INV  | WREATH FOR CHRISTMAS AT THE COMMONS       | 11/19/2024           | 52.27    |          | 1,038.73 |
| 12/06/2024                             | AP  | INV  | MISC SUPPLIES - 200018 NOVMEBER 2024      | 200018 NOVEMBER 2024 | 750.00   |          | 1,788.73 |
| 12/13/2024                             | AP  | INV  | MOVIE NIGHT OCTOBER 19, 2024              | 2411001              | 300.00   |          | 2,088.73 |
| 12/20/2024                             | AP  | INV  | 2024 DONATION TO LIBRARY FOR USE OF SNOW  | 2024 DONATION        | 100.00   |          | 2,188.73 |
| 12/31/2024                             | AP  | INV  | WREATH FOR CHRISTMAS AT THE COMMONS       | 12/04/2024           | 310.84   |          | 2,499.57 |
| 12/31/2024                             | AP  | INV  | FLEX TAPE FOR CHRISTMAS AT THE COMMONS    | 12/04/2024           | 16.99    |          | 2,516.56 |
| 12/31/2024                             | AP  | INV  | REIMBURSEMENT FOR CELEBRATIONS COMMITTEE  | CELEB COMM DEC 2024  | 83.24    |          | 2,599.80 |
| 12/31/2024                             | AP  | INV  | SOUND EQUIPMENT FOR CHRISTMAS AT THE COM  | XMAS AT COMM 2024    | 500.00   |          | 3,099.80 |
| 12/31/2024                             | GJ  | JE   | CHG CELEBRATION EXP'S TO OPERATING BUDGET | 12691                | 400.00   |          | 3,499.80 |
| 01/01/2025                             |     |      | 2025 Fiscal Year Begin                    |                      |          |          | 0.00     |
| 04/23/2025                             |     |      | 100-55340-50875                           | END BALANCE          |          |          | 0.00     |
|                                        |     |      | Cumulative Net Debits and Credits:        |                      | 3,499.80 | 0.00     | 3,499.80 |
| <b>TOTAL Expenditures</b>              |     |      |                                           |                      |          | 3,499.80 | 0.00     |
| <b>TOTAL FOR FUND 100 GENERAL FUND</b> |     |      |                                           |                      |          | 3,499.80 | 0.00     |

Fund 340 GRANTS

Fund Equity

|                                    |    |     |                                                   |              |          |          |            |
|------------------------------------|----|-----|---------------------------------------------------|--------------|----------|----------|------------|
| 01/01/2024                         |    |     | 340-00000-33195 FUND 340-125TH ANNIV/CELEBRATIONS | BEG. BALANCE |          |          | (1,424.44) |
| 12/31/2024                         | GJ | JE  | YEAR END GRANT ACTIVITY 12/31/24                  | 13074        |          | 272.50   | (1,696.94) |
| 01/01/2025                         |    |     | 2025 Fiscal Year Begin                            |              |          |          | (1,696.94) |
| 04/23/2025                         |    |     | 340-00000-33195                                   | END BALANCE  | 0.00     | 272.50   | (1,696.94) |
| TOTAL Fund Equity                  |    |     |                                                   |              |          | 272.50   | (1,696.94) |
| Revenues                           |    |     |                                                   |              |          |          |            |
| 01/01/2024                         |    |     | 340-00000-43195 125TH ANNIV/CELEBRATIONS REVENUE  | BEG. BALANCE |          |          | 0.00       |
| 02/29/2024                         | CR | JE  | SKYLINE CATERING/BUCYRUS                          | 10891        |          | 100.00   | (100.00)   |
| 03/05/2024                         | CR | JE  | LIONS CLUB DONATION TO CE                         | 10916        |          | 500.00   | (600.00)   |
| 03/15/2024                         | CR | JE  | UNITED STEELWORKERS LOCAL                         | 10974        |          | 100.00   | (700.00)   |
| 03/27/2024                         | CR | JE  | CHRISTMAS EVENT REVENUE C                         | 11096        |          | 300.00   | (1,000.00) |
| 01/01/2025                         |    |     | 2025 Fiscal Year Begin                            |              |          |          | 0.00       |
| 04/23/2025                         |    |     | 340-00000-43195                                   | END BALANCE  | 0.00     |          | 0.00       |
| Cumulative Net Debits and Credits: |    |     |                                                   |              | 0.00     | 1,000.00 | (1,000.00) |
| TOTAL Revenues                     |    |     |                                                   |              |          | 1,000.00 | 0.00       |
| Expenditures                       |    |     |                                                   |              |          |          |            |
| 01/01/2024                         |    |     | 340-00000-53195 125TH ANNIV/CELEBRATIONS EXP      | BEG. BALANCE |          |          | 0.00       |
| 02/09/2024                         | AP | INV | CHRISTMAS AT THE COMMONS SIGNS - CELEBRA          | 5395         |          | 167.50   | 167.50     |
| 09/06/2024                         | AP | INV |                                                   | 08/06/2024   |          | 500.00   | 667.50     |
| 10/17/2024                         | AP | INV | Inflatables for Movie Night Event - Cele          | 09/05/2024   |          | 460.00   | 1,127.50   |
| 12/31/2024                         | GJ | JE  | CHG CELEBRATION EXPS TO OPERATING BUDGET          | 12691        |          | 400.00   | 727.50     |
| 01/01/2025                         |    |     | 2025 Fiscal Year Begin                            |              |          |          | 0.00       |
| 04/23/2025                         |    |     | 340-00000-53195                                   | END BALANCE  | 0.00     |          | 0.00       |
| Cumulative Net Debits and Credits: |    |     |                                                   |              | 1,127.50 | 400.00   | 727.50     |
| TOTAL Expenditures                 |    |     |                                                   |              | 1,127.50 | 400.00   | 0.00       |
| TOTAL FOR FUND 340 GRANTS          |    |     |                                                   |              | 1,127.50 | 1,672.50 | (1,696.94) |
| GRAND TOTALS:                      |    |     |                                                   |              | 4,627.30 | 1,672.50 | (1,696.94) |