



RETAINING WALL PERMIT

(No Fee)

City of South Milwaukee

Engineering Department

2424 15th Avenue, South Milwaukee, WI 53172

(414) 768-8053

Property Owner Information:		Contractor Information:	
Name:		Name:	
Address:		Address:	
City/State/Zip:		City/State/Zip:	
Phone#:	Alt#:	Phone#:	Alt#:
Email:		Email:	
Proposed material for retaining wall: (Approved materials include textured concrete block, natural stone, manufactured stone block, and pressure treated timbers.)			
Proposed height of retaining wall: (NOTE: Retaining walls exceeding three (3) feet in height above adjacent grade shall be professionally designed and submitted for review.)			
NOTE: Attach plat of survey or an accurate drawing showing location of wall.			
21.302.7.1 (B) Retaining Walls			
1. Retaining walls, when present, shall be structurally sound, properly maintained, and kept in good repair. No retaining wall shall be constructed or maintained in such a manner as to allow repeated flow of mud, gravel or debris upon any public sidewalk, street, alley or adjoining property. Retaining walls shall be repaired or reconstructed which are leaning, broken, rotten, or otherwise determined by the Building Inspector or City Engineer to have an unreasonable blight on the immediately surrounding area.			
2. Retaining walls shall not be constructed or supported in any manner with railroad ties, plywood, logs, pipes, metal, fiberglass, or other materials not specifically manufactured for use as a retaining wall.			
3. Retaining walls shall be constructed of textured concrete block, natural stone, manufactured stone block specifically designed for retaining walls, or pressure treated landscape timbers, having a minimum preservation level (PRL) of 0.40. Poured concrete walls shall only be permitted with review and approval of the City Engineer.			
4. Retaining walls shall be constructed 12 inches minimum from an adjoining lot line to prevent interference with drainage unless otherwise approved by City Engineer.			
5. Retaining walls exceeding three feet in height above the adjacent grade shall be professionally designed and submitted for review and approval of the City Engineer.			
6. Retaining walls shall be constructed with an adequate foundation of crushed stone or concrete to support the walls and stone backfill to allow drainage.			
7. Structural members supporting a wall shall be on the interior (fill) side of the wall.			

AGREEMENT

Standards: All retaining walls shall be constructed and maintained in accordance with Ordinance No. 1765. Structural members supporting a wall shall be on the interior (fill) side of the wall.

Property Lines: The property owner is responsible for accurate location of location of property lines by a registered land surveyor or location of monumentation (corner pipes). Retaining walls shall be constructed 12 inches minimum from an adjoining lot line to prevent interference with drainage unless otherwise approved by the City Engineer.

Review/Inspection: The work done under this permit shall be reviewed by the Engineering Department to verify location and an adequate foundation of crushed stone and granular backfill to allow for support and drainage. Contact the Engineering Department at (414) 768-8053 for review. Review by the Engineering Department does not guarantee the installation of any wall constructed by the property owner or contractor.

Conformance with Permit: This permit is issued with the express condition that the applicant will obey and comply with Ordinance No. 1765 pertaining to the construction and maintenance of retaining walls. The City reserves the right to order removal or replacement of the wall and restoration of adjacent areas if the wall is not maintained adequately as determined by the City Engineer.

The acceptance of this permit by the applicant constitutes an acknowledgment and acceptance of the conditions and regulations as herein noted.

Property Owner's Signature:	Date:
OFFICE USE ONLY:	
Reviewed By:	Date:

Revised 12/2023