

## **PUBLIC PARTICIPATION PLAN**

### **City of South Milwaukee Comprehensive Plan 2035 Update**

#### Introduction

The City of South Milwaukee adopted its Comprehensive Plan in 2016 in compliance with Wisconsin's comprehensive planning law. This document describes the public participation plan for an update to the Comprehensive Plan in 2024. A key component of preparing and updating a comprehensive plan is actively involving community stakeholders in its preparation and throughout amendment procedures. Participation ensures that the plan reflects the community's vision.

#### Purpose

Based on Section 66.1001(4)(a), Wisconsin Statutes, the purpose of the Public Participation Plan is to outline the procedures to be used in the planning process to foster public participation, including open discussion, communication programs, information services and public meetings, to ensure that there are opportunities for public participation at every stage of the preparation of the Comprehensive Plan. Through execution of this Public Participation Plan, the City intends to provide appropriate opportunities to members of the community to comment on amendments to the Comprehensive Plan.

#### Plan Oversight and Timeline

The City of South Milwaukee has hired GRAEF to carry out the Comprehensive Plan update. GRAEF, in coordination with City staff, will work with the Plan Commission and City Council to develop the Comprehensive Plan Update. The project start is January 2024 as shown in Attachment A. The exact dates are subject to revision.

#### Public Participation Strategy and Methods

To foster public participation in the planning process, the following strategies and methods will be utilized:

- Maintain a project webpage regarding the proposed updates and public meetings and allow for the submission of written public comments.
- Engage in public outreach through the City's monthly electronic newsletter and established social media channels.
- Hold a workshop with the Plan Commission at a regularly scheduled meeting to gather input and disseminate updates.
- Present a draft Comprehensive Plan update to the Plan Commission.
- Participate in up to three community events providing material updates and receive public input.
- Facilitate a dedicated community event to gather public input.
- Administer an online survey to gather input.
- All public meetings will be publicized in advance and open to the public, posted at three designated city locations and on the city website.
- The City Plan Commission will pass a resolution to recommend adoption of a Comprehensive Plan Amendment for the Comprehensive Plan pursuant to applicable Wisconsin Statutes.

- The Common Council will adopt the Comprehensive Plan Amendment by City ordinance.
- Upon adoption, the City will send a copy to the clerk of every adjacent local government, the Wisconsin Department of Administration, and Southeastern Wisconsin Regional Planning Commission, and the South Milwaukee Public Library.
- A Class I hearing notice will be published prior to any public hearings regarding the plan amendment.

## ATTACHMENT A: PROJECT TIMELINE

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