

**City of South Milwaukee Public Works & Public Property  
2025 Adopt – A – Tree Program  
Application/Citizen Tree Maintenance Agreement**

Please complete this application and submit it to:

City of South Milwaukee, Adopt-A-Tree Program, 2424 15<sup>th</sup> Avenue, South Milwaukee, WI 53172.

\*Check must be attached and payable to: City of South Milwaukee in the amount of \$100.00.

\*Application deadline is April 18, 2025 or until all trees are sold and approved for planting.

\*If your terrace is not approved for a tree, your payment will be returned.

**Print legibly (All information is required)**

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Property Owner's Name

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Email address (*Primary point of communication*)

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Property/Planting Address

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Phone Number

**TREE PLANTING RESTRICTIONS**

**Per Municipal Code, trees shall not be planted in any boulevard or terrace closer than:**

1. Twenty (20) feet to a utility or street lighting pole;
2. Fifteen (15) feet to a driveway or alley;
3. Six (6) feet to a fire hydrant, water stop box or gas shut off. If possible, allow more distance than six (6) feet;
4. Twenty-Five (25) feet to another tree;
5. Twenty-Five (25) feet to the intersection of two (2) streets from either corner measured on the property line;
6. In the same location as a removed tree.

**Terrace Width (distance from the back side of the curb to the sidewalk) \_\_\_\_\_.** **No terrace (if no sidewalk) \_\_\_\_\_**

Applications may be denied based on the size of the terrace, number of requests, pending street paving projects, or utility projects that may disturb the tree. With the above restrictions in mind, please tell us approximately where you would like your tree planted. (Measurements are helpful or draw a layout on the back side of this sheet).

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**TREE MAINTENANCE AGREEMENT**

**Conditions – To adopt a tree, you must agree to care for the tree as follows:**

1. **Watering Commitment:** Use a drip irrigation device weekly during the first two growing seasons, removing it during freezes and after the second year.
2. **Transfer of Responsibility:** Obligations transfer to new owners if the property is sold within two years.
3. **Mulch Management:** Keep mulch away from the trunk and free from grass/weeds.
4. **Soil Care:** Avoid disturbing the soil or planting under the tree.
5. **Equipment Damage Prevention:** Keep mowers and trimmers away to prevent trunk damage.
6. **Fertilization:** Use slow-release fertilizers sparingly, if at all.
7. **Herbicide Use:** Avoid herbicides that could harm the tree's root zone.
8. **Regular Inspections:** Monitor the tree for issues and report concerns to the Engineering Department.
9. **Accountability:** If the tree dies due to noncompliance, the homeowner is responsible for all removal costs.

My signature indicates my agreement to the conditions listed immediately above and understand the program is subject to change in future years.

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Signature

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Print Name

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Date

**Note:** Check will not be cashed until location is determined acceptable. Trees are limited to one tree per property. This offer expires April 18, 2025 or as soon as all trees are sold.

For office use only: Date Application received _____	Check # _____	Tree Number _____
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